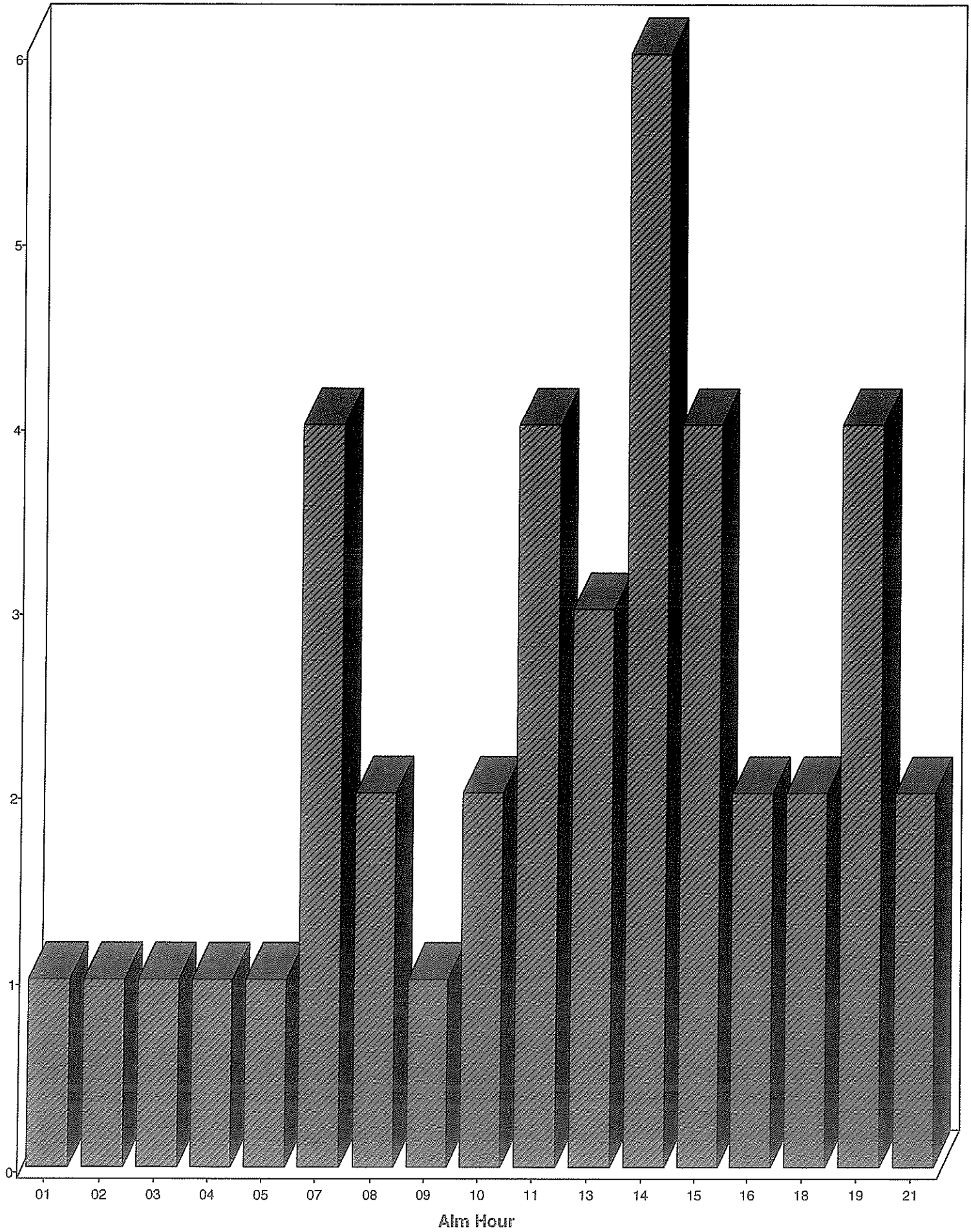
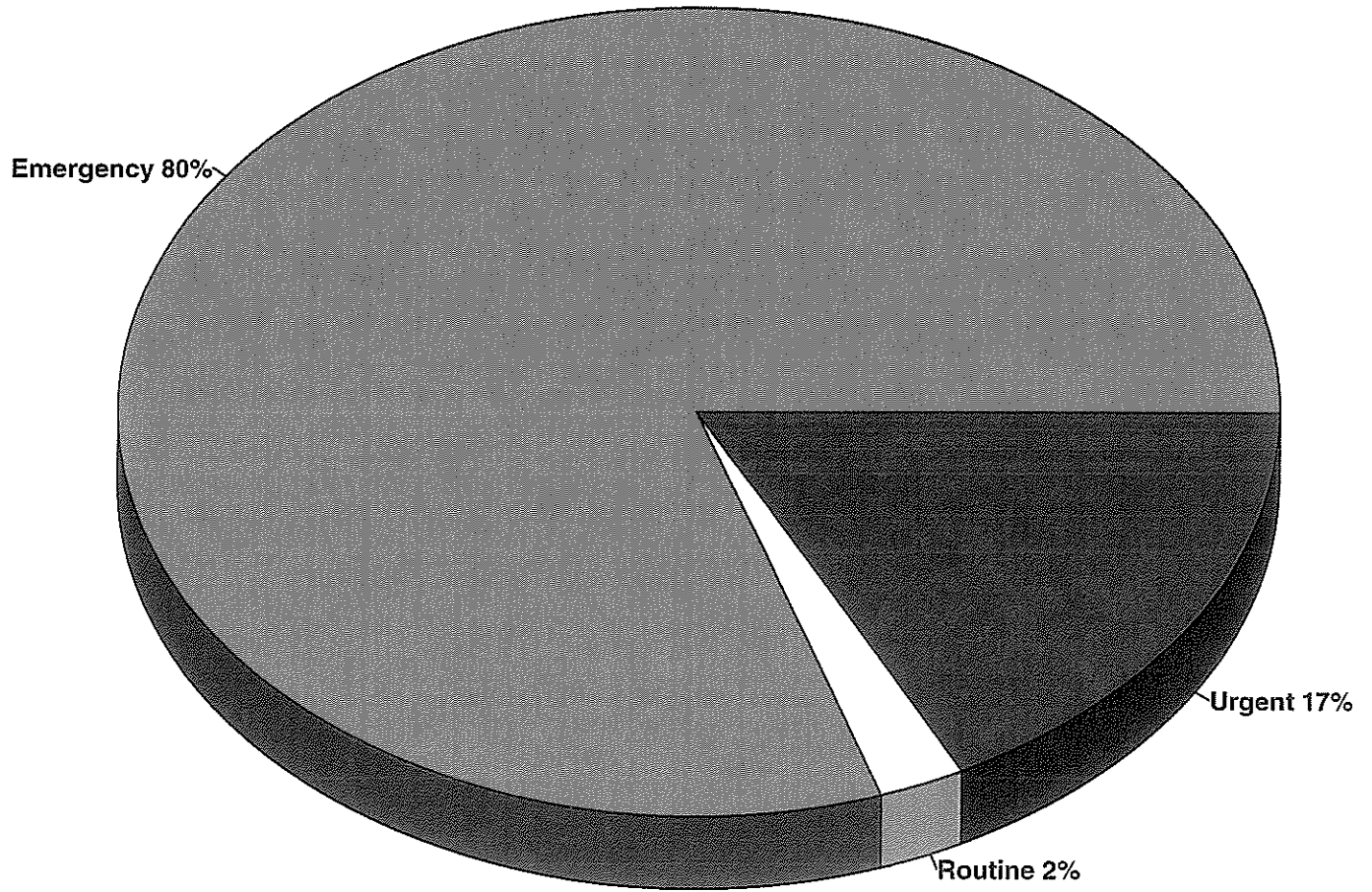


Count of Incidents by Alarm Hour
Alarm Date Between {10/01/2010} And {10/31/2010}



Type of Alarm Summary Graph
Alarm Date Between {10/01/2010} And {10/31/2010}



Bodega Bay Fire Dept.

Training Analysis by Category

Class Date Between {10/01/2010} And {10/31/2010}

Category	Classes	Pct of Classes	Attendees	Pct of Attendees	Hours	Pct of Hours
AD01 Administrative Procedures	2	4.65%	8	4.84%	4.00	1.84%
AD02 Fire Department Organization/Orientation	1	2.32%	3	1.81%	3.00	1.38%
AD04 Area Orientation	3	6.97%	10	6.06%	12.00	5.54%
AD05 Rules/Regulations/SOP's	1	2.32%	3	1.81%	1.50	0.69%
AD06 Fire Officer Development	1	2.32%	2	1.21%	14.00	6.46%
AP01 Apparatus Capabilities/Use/Operations	1	2.32%	3	1.81%	1.50	0.69%
BA60 SCBA Donning Methods	1	2.32%	2	1.21%	1.00	0.46%
DT13 Pre-Trip Inspections	1	2.32%	2	1.21%	3.00	1.38%
DT20 General Driving	1	2.32%	2	1.21%	4.00	1.84%
EC01 Engine Company Operations	9	20.93%	38	23.03%	52.50	24.24%
EM01 Emergency Medical Services	2	4.65%	17	10.30%	24.00	11.08%
EM04 General And Topographic Anatomy	1	2.32%	10	6.06%	10.00	4.61%
EM12 ALS Skills	1	2.32%	3	1.81%	4.50	2.07%
EM14 EMT/MICU Training	6	13.95%	20	12.12%	38.00	17.55%
FC90 Incident Command System	1	2.32%	4	2.42%	4.00	1.84%
FFISE Basic Firefighter skills	1	2.32%	4	2.42%	2.00	0.92%
RE03 Rope rescue high/low	2	4.65%	9	5.45%	16.00	7.39%
TO06 Ladders	2	4.65%	9	5.45%	9.50	4.38%
TO07 Ropes and Knots	2	4.65%	5	3.03%	5.00	2.30%
TO08 Fire Extinguishers	2	4.65%	5	3.03%	2.50	1.15%
WD00 Wildland Firefighting, General	1	2.32%	3	1.81%	1.50	0.69%
WD05 Wildland fire weather	1	2.32%	3	1.81%	3.00	1.38%
Totals	43		165		216.50	

Bodega Bay Fire Dept.

Training Analysis by Staff

Class Date Between {10/01/2010} And {10/31/2010}

Category	# Attended	Pct of Attended	Hours	Pct of Hours
BYNUM Bynum, David R.				
AD01 Administrative Procedures	1	10.00%	0.50	4.34 %
AD02 Fire Department Organization/Orientation	1	10.00%	1.00	8.69 %
EC01 Engine Company Operations	2	20.00%	3.00	26.08 %
EM01 Emergency Medical Services	2	20.00%	3.00	26.08 %
EM04 General And Topographic Anatomy	1	10.00%	1.00	8.69 %
EM12 ALS Skills	1	10.00%	1.50	13.04 %
FC90 Incident Command System	1	10.00%	1.00	8.69 %
FFISE Basic Firefighter skills	1	10.00%	0.50	4.34 %
Totals for Staff:		10	11.50	

M.BYNUM Bynum, Michael T				
AD01 Administrative Procedures	1	8.33%	0.50	3.84 %
AD02 Fire Department Organization/Orientation	1	8.33%	1.00	7.69 %
AP01 Apparatus Capabilities/Use/Operations	1	8.33%	0.50	3.84 %
DT13 Pre-Trip Inspections	1	8.33%	1.50	11.53 %
DT20 General Driving	1	8.33%	2.00	15.38 %
EC01 Engine Company Operations	3	25.00%	4.00	30.76 %
EM12 ALS Skills	1	8.33%	1.50	11.53 %
FC90 Incident Command System	1	8.33%	1.00	7.69 %
FFISE Basic Firefighter skills	1	8.33%	0.50	3.84 %
TO06 Ladders	1	8.33%	0.50	3.84 %
Totals for Staff:		12	13.00	

DOWNING Downing, Kelby				
AD01 Administrative Procedures	1	7.69%	0.50	3.70 %
AD02 Fire Department Organization/Orientation	1	7.69%	1.00	7.40 %
AD04 Area Orientation	1	7.69%	0.50	3.70 %
EC01 Engine Company Operations	2	15.38%	3.00	22.22 %
EM01 Emergency Medical Services	2	15.38%	3.00	22.22 %
EM04 General And Topographic Anatomy	1	7.69%	1.00	7.40 %
EM12 ALS Skills	1	7.69%	1.50	11.11 %
FC90 Incident Command System	1	7.69%	1.00	7.40 %
FFISE Basic Firefighter skills	1	7.69%	0.50	3.70 %
WDO0 Wildland Firefighting, General	1	7.69%	0.50	3.70 %
WDO5 Wildland fire weather	1	7.69%	1.00	7.40 %
Totals for Staff:		13	13.50	

FOX Fox, Justin				
AD04 Area Orientation	1	8.33%	1.50	9.37 %
AD05 Rules/Regulations/SOP's	1	8.33%	0.50	3.12 %
EC01 Engine Company Operations	4	33.33%	6.00	37.50 %

Bodega Bay Fire Dept.

Training Analysis by Staff

Class Date Between {10/01/2010} And {10/31/2010}

Category	# Attended	Pct of Attended	Hours	Pct of Hours
FOX Fox, Justin				
EM01 Emergency Medical Services	1	8.33%	1.00	6.25%
EM04 General And Topographic Anatomy	1	8.33%	1.00	6.25%
RE03 Rope rescue high/low	2	16.66%	3.50	21.87%
TO06 Ladders	1	8.33%	1.50	9.37%
TO07 Ropes and Knots	1	8.33%	1.00	6.25%
Totals for Staff:		12	16.00	

FREEMAN. M Freeman, Michael				
AD04 Area Orientation	1	9.09%	1.50	10.34%
EC01 Engine Company Operations	1	9.09%	1.50	10.34%
EM01 Emergency Medical Services	2	18.18%	3.00	20.68%
EM04 General And Topographic Anatomy	1	9.09%	1.00	6.89%
EM14 EMT/MICU Training	1	9.09%	2.00	13.79%
RE03 Rope rescue high/low	1	9.09%	2.00	13.79%
TO06 Ladders	1	9.09%	1.50	10.34%
TO08 Fire Extinguishers	1	9.09%	0.50	3.44%
WD00 Wildland Firefighting, General	1	9.09%	0.50	3.44%
WD05 Wildland fire weather	1	9.09%	1.00	6.89%
Totals for Staff:		11	14.50	

GOSS Goss, Tom B				
AD04 Area Orientation	1	7.69%	1.50	7.89%
AD05 Rules/Regulations/SOP's	1	7.69%	0.50	2.63%
EC01 Engine Company Operations	3	23.07%	5.00	26.31%
EM01 Emergency Medical Services	1	7.69%	1.00	5.26%
EM04 General And Topographic Anatomy	1	7.69%	1.00	5.26%
EM14 EMT/MICU Training	2	15.38%	4.00	21.05%
RE03 Rope rescue high/low	2	15.38%	3.50	18.42%
TO06 Ladders	1	7.69%	1.50	7.89%
TO07 Ropes and Knots	1	7.69%	1.00	5.26%
Totals for Staff:		13	19.00	

GRINNELL Grinnell, Sean				
AD06 Fire Officer Development	1	100.00%	7.00	100.00%
Totals for Staff:		1	7.00	

HILL Hill, Raymond				
DT13 Pre-Trip Inspections	1	25.00%	1.50	27.27%
DT20 General Driving	1	25.00%	2.00	36.36%
EM01 Emergency Medical Services	1	25.00%	1.00	18.18%

Bodega Bay Fire Dept.

Training Analysis by Staff

Class Date Between {10/01/2010} And {10/31/2010}

Category	# Attended	Pct of Attended	Hours	Pct of Hours
HILL Hill, Raymond				
EM04 General And Topographic Anatomy	1	25.00%	1.00	18.18 %
Totals for Staff:		4	5.50	
HOOBLER Hoobler, Thomas				
AD04 Area Orientation	1	20.00%	1.00	16.66 %
EC01 Engine Company Operations	3	60.00%	4.50	75.00 %
TO06 Ladders	1	20.00%	0.50	8.33 %
Totals for Staff:		5	6.00	
LEVY Levy, James				
AD01 Administrative Procedures	1	9.09%	0.50	2.63 %
AD06 Fire Officer Development	1	9.09%	7.00	36.84 %
BA60 SCBA Donning Methods	1	9.09%	0.50	2.63 %
EC01 Engine Company Operations	3	27.27%	3.50	18.42 %
EM01 Emergency Medical Services	2	18.18%	3.00	15.78 %
EM04 General And Topographic Anatomy	1	9.09%	1.00	5.26 %
EM14 EMT/MICU Training	1	9.09%	3.00	15.78 %
TO06 Ladders	1	9.09%	0.50	2.63 %
Totals for Staff:		11	19.00	
MENZ01 Menzies, Joshua				
AP01 Apparatus Capabilities/Use/Operations	1	16.66%	0.50	8.33 %
EC01 Engine Company Operations	2	33.33%	3.00	50.00 %
EM14 EMT/MICU Training	1	16.66%	1.00	16.66 %
FC90 Incident Command System	1	16.66%	1.00	16.66 %
TO08 Fire Extinguishers	1	16.66%	0.50	8.33 %
Totals for Staff:		6	6.00	
PERUCCHI Perucchi, Josh				
AD01 Administrative Procedures	1	11.11%	0.50	4.76 %
EC01 Engine Company Operations	3	33.33%	3.50	33.33 %
EM01 Emergency Medical Services	2	22.22%	3.00	28.57 %
EM04 General And Topographic Anatomy	1	11.11%	1.00	9.52 %
EM14 EMT/MICU Training	2	22.22%	2.50	23.80 %
Totals for Staff:		9	10.50	
REYES Reyes, Elliott				
AP01 Apparatus Capabilities/Use/Operations	1	50.00%	0.50	50.00 %
TO08 Fire Extinguishers	1	50.00%	0.50	50.00 %

Bodega Bay Fire Dept.

Training Analysis by Staff

Class Date Between {10/01/2010} And {10/31/2010}

Category	# Attended	Pct of Attended	Hours	Pct of Hours
Totals for Staff:				
	2		1.00	
ROBERTSON Robertson, Charlie				
AD04 Area Orientation	1	11.11%	0.50	4.76%
BA60 SCBA Donning Methods	1	11.11%	0.50	4.76%
EC01 Engine Company Operations	1	11.11%	1.00	9.52%
EM14 EMT/MICU Training	2	22.22%	4.50	42.85%
FFISE Basic Firefighter skills	1	11.11%	0.50	4.76%
RE03 Rope rescue high/low	1	11.11%	1.50	14.28%
TO07 Ropes and Knots	2	22.22%	2.00	19.04%
Totals for Staff:				
	9		10.50	
ROLLINGS Rollings, Todd W.				
AD04 Area Orientation	2	18.18%	2.50	16.66%
AD05 Rules/Regulations/SOP's	1	9.09%	0.50	3.33%
EC01 Engine Company Operations	3	27.27%	5.00	33.33%
EM01 Emergency Medical Services	1	9.09%	1.00	6.66%
EM04 General And Topographic Anatomy	1	9.09%	1.00	6.66%
RE03 Rope rescue high/low	2	18.18%	3.50	23.33%
TO06 Ladders	1	9.09%	1.50	10.00%
Totals for Staff:				
	11		15.00	
RUSH Rush, Paul N				
AD01 Administrative Procedures	1	20.00%	0.50	8.33%
EC01 Engine Company Operations	1	20.00%	1.00	16.66%
EM14 EMT/MICU Training	2	40.00%	4.00	66.66%
TO08 Fire Extinguishers	1	20.00%	0.50	8.33%
Totals for Staff:				
	5		6.00	
STOE01 Stoerzinger, Louis				
AD04 Area Orientation	1	11.11%	1.50	10.00%
EC01 Engine Company Operations	2	22.22%	2.50	16.66%
EM14 EMT/MICU Training	5	55.55%	10.50	70.00%
TO06 Ladders	1	11.11%	0.50	3.33%
Totals for Staff:				
	9		15.00	
STRAUB Straub, William				
AD04 Area Orientation	1	11.11%	1.50	12.00%
EC01 Engine Company Operations	1	11.11%	1.50	12.00%
EM01 Emergency Medical Services	1	11.11%	2.00	16.00%
EM14 EMT/MICU Training	1	11.11%	2.00	16.00%

Bodega Bay Fire Dept.

Training Analysis by Staff

Class Date Between {10/01/2010} And {10/31/2010}

Category	# Attended	Pct of Attended	Hours	Pct of Hours
STRAUB Straub, William				
RE03 Rope rescue high/low	1	11.11%	2.00	16.00 %
TO06 Ladders	1	11.11%	1.50	12.00 %
TO08 Fire Extinguishers	1	11.11%	0.50	4.00 %
WD00 Wildland Firefighting, General	1	11.11%	0.50	4.00 %
WD05 Wildland fire weather	1	11.11%	1.00	8.00 %
Totals for Staff:		9	12.50	
TARRANT Tarrant, Bryan D.				
AD01 Administrative Procedures	1	11.11%	0.50	4.54 %
EC01 Engine Company Operations	3	33.33%	3.50	31.81 %
EM01 Emergency Medical Services	2	22.22%	3.00	27.27 %
EM04 General And Topographic Anatomy	1	11.11%	1.00	9.09 %
EM14 EMT/MICU Training	2	22.22%	3.00	27.27 %
Totals for Staff:		9	11.00	
WONNEBERGER Wonneberger, Francisco				
AD01 Administrative Procedures	1	25.00%	0.50	12.50 %
EC01 Engine Company Operations	1	25.00%	1.00	25.00 %
EM14 EMT/MICU Training	1	25.00%	1.50	37.50 %
TO07 Ropes and Knots	1	25.00%	1.00	25.00 %
Totals for Staff:		4	4.00	
Grand Totals:		165	216.50	



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief
DATE: 11-5-10
SUBJECT: DOJ-Resolution 10/11-16
Cc: File

A handwritten signature in black ink, appearing to be "Sean Grinnell", is written over the "FROM:" line of the memorandum.

Again, this (altered) resolution is before you again. The Department of Justice will tell you that I misunderstood, and I would say that I was ill advised.

In either event, this resolution corrects last month's version, and I ask that you waive the first reading and approve it tonight.

**BODEGA BAY FIRE PROTECTION DISTRICT
RESOLUTION #10/11-16
November 19, 2010**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BODEGA BAY FIRE PROTECTION DISTRICT OF SONOMA COUNTY, REVISING RESOLUTION 05/06-10 TO ALLOW FOR FEDERAL LEVEL SUMMARY CRIMINAL HISTORY REPORTS IN ADDITION TO CA STATE LEVEL SUMMARY CRIMINAL HISTORY REPORTS ALREADY RECEIVED

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes; and.

WHEREAS, Resolution 10/11-15 was incorrectly submitted and contained several errors.

NOW THEREFORE, BE IT RESOLVED, Resolution 10/11-15 be rescinded and replaced with Resolution 10/11-16; and,

BE IT FURTHER RESOLVED, that the Bodega Bay Fire Protection District is hereby authorized to access state and federal level summary criminal history information for employment (including volunteers and contract employees) purposes and may not disseminate the information to a private entity; and,

BE IT FURTHER RESOLVED, that the Bodega Bay Fire Protection District shall not consider a person who has been convicted of a violent or serious felony or misdemeanor eligible for employment (including volunteers and contract employees); except that such conviction may be disregarded if it is determined that mitigating circumstances exist, or that the conviction is not related to the employment, volunteer or license in question.

Director Briare ____, Director Beck ____, Director Anello ____,
Director McElhiney ____, Director Doolittle ____.

AYES _____ NOES _____ ABSENT/NOT VOTING _____

WHEREUPON, the President declared the foregoing resolution adopted and SO ORDERED.

Attested:

/s/ _____
Clerk of the Board

/s/ _____
President of the Board



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief
DATE: 11-5-10
SUBJECT: Reserve Program
Cc: File

A handwritten signature in black ink, appearing to be "S. Grinnell", is written over the "FROM:" line of the memorandum.

Attached you will find a proposal by FF/Paramedic David Bynum. David is our Intern Coordinator and a highly motivating influence to the program. I credit David's energy and motivation for the number of people coming forward to participate in the program. And ALL staff members are to be commended for their support, daily training, and the positive atmosphere being provided to all Interns.

From the budget standpoint we have budgeted \$20,000.00 annually for many years in the extra help category for just such a program. Based on FF/Medic Bynum's numbers, it is affordable and no changes are needed in the budget for some time. We will lose this as a budgetary savings place but it was expected to be spent sometime.

Bodega Bay FPD Reserve Rank

A Proposal by FF/Medic David Bynum

The reserve rank has been proposed as an option for FF Interns to continue to work in the fire service once they have completed both FF1 and FF2 internships. As there is no FF3 which we can offer them, this is an excellent opportunity to maintain skills and build experience for a resume. Below is a summary of experience which an intern acquires during the two year process.

FF1 Internship- 52/24 hour shifts spanning 12 months timeframe. Interns graduate with OSFM FF1 accreditation and qualification as EMT partner to work on M811.

FF2 Internship- 52/24 hour shifts spanning 12 months timeframe. Interns graduate with OSFM FF2 accreditation and qualification as Apparatus Operator.

The reserve rank is contingent on a candidate completing the FF1 and FF2 internships which is the equivalent of a full time employee completing probation. The benefits to capturing and keeping this experience have been identified as a high value commodity for the BBFPD. Reservists are fully trained and can operate within an engine company in place of a full time employee or alongside as additional manpower. They can be utilized to fill open shifts in the daily staffing or to fulfill strike team requirements.

Although there is a personal benefit for an intern to remain with the district following completion of their FF2 I feel that is important to recognize the commitment which they have fulfilled at the reserve level. Reservists will have completed 2 years of service in a volunteer capacity at this point and to continue service to the district I am recommending that the district implements a stipend in the amount of \$100.00 per 24 hour shift for this position. The stipend is designed to compensate the individual for an average 8 hour day of work earning approximately \$12.00 per hour. It is my intention to build consistent 7 day per week staffing with the reserve program that will leverage the extensive time and training invested in an individual and essentially provide the district with a 4th fully qualified member to work alongside the full time staff. I believe that the stipend will allow the district to command full accountability of the reservists and reliable staffing levels of one reserve per day can be achieved.

The cost impact of the stipend would ramp up over two years time as we do not have enough FF2 interns ready to graduate into the reserves in order to fulfill 7 day staffing levels at this time. Within the next 7 months it is reasonable that we could have as many as 2 interns who would be ready to commit to the reserve program and an additional 2 in approximately 12 months.

Cost extension:

1 shift per week at \$100.00 per shift would cost \$5,200.00 per year. (3 months away)

Second shift = \$10,400 (7 months away)

Third shift = \$15,600 (12 months away)

Fourth shift = \$20,800 (>12 months away)

Fifth shift = \$26,000 (>12 months away)

Sixth shift = \$31,200

Seventh shift = \$36,400

Following is a cost comparison detailing the recognized savings of staffing a 4th person with a Reservist compared to a full time hire.

1 Full time FF/EMT Base pay including benefits \$80,000 per year (FT = 120 days per year)
1 Reserve FF/EMT Stipend, non benefited = \$5200.00 per year (Reserve =52 days per year)

Considering that one full time FF/EMT works 120 days per year which costs approximately \$80K the equivalent Reserve staff working the same 120 days would only cost \$12,000 per year.

Annually the cost of 3 full time FF/EMT's working 365 days per year is \$240,000 where as 7 Reservists capable of working the same 365 days per year would total \$36,400 plus an estimated \$2000.00 for maintaining credentials. Renewal of CPR, EMT, Class B, Ambulance driver's cert. would be the most common expenses.

Hiring costs such as background investigation, medical exam, PPE, etc. have already been recognized at the time the reservist was initially hired as an intern and do not factor into the startup cost. Additionally any training and certifications would have been received during the internship phase.

As the program matures certain costs would become a factor which is uncertain for a number of reasons. Ongoing fire service education and replacement of PPE, uniforms, etc should be considered. At this time I do not know what level of ongoing training would be reasonable to expect, nor do I know what impact the replacement of PPE and uniforms would have. Turnout gear would be handed down as full time employee gear is replaced; however sizing issues or quality of used gear may require additional expense in the future.



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief
DATE: 11-5-10
SUBJECT: Windsor JPA
Cc: File

A handwritten signature in black ink, appearing to be "S. Grinnell", is written over the "FROM:" line of the memorandum.

It is time to evaluate the Windsor JPA.

From my standpoint all is working just fine. We still suffer from the basic issue of having some of our information not here in Bodega Bay. But I do not think we have suffered because of this.

We currently pay WFPD \$500 per week as a flat rate for payroll, accounts payable, calcard administration and benefits admin.

I believe there is some room to amend the agreement, but I am only one side of this discussion. Jenn is ready to pick up a few more things to do, and Trisha does not think 10 hours per month applies anymore, except for those occasions when unusual events require more time, which I believe everyone agrees is billable time.



STAFF REPORT



TO: Board of Directors

FROM: Trisha Laugle

DATE: May 13, 2010

SUBJECT: Request to adopt Resolution # 351 to Provide Financial and Administrative support services to Bodega Bay Fire Protection District.

BOARD ACTION: To review and approve the request to adopt the resolution between Bodega Bay Fire Protection and Windsor Fire Protection District that states our district will provide Financial and Administrative support services for Bodega Bay Fire Protection District (see details - Attachment A). The term of the initial agreement is 6 months which at that time will be re-evaluated to continue, then annually thereafter.

BACKGROUND: Bodega Bay Fire lost their administrative person, in the interim Windsor Fire agreed to handle and support specific responsibilities while Bodega Bay re-evaluated how they wanted to proceed with their administrative operations.


Windsor Fire Protection District processed payroll (ADP Payroll), paid invoices, provided Cal-Card, CAL -Pers 457 / Retirement and Health benefit support and reporting.

Windsor Fire Protection District also converted their payroll to Intuit Payroll (same as Windsor Fire/Rincon Valley Protection District) which will bring Bodega Bay Fire an estimated cost savings of \$4,800 annually in processing fees.

Windsor Fire Protection District also streamlined reporting processes (i.e., Payroll, PERS) which has reduced the amount of time, reports and checks going out on a bi-weekly basis.

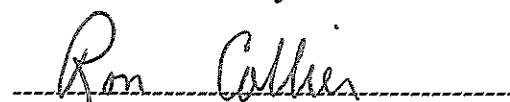
RECOMMENDATION: Board to approve the resolution for providing administrative and financial services (Attachment A) as agreed to with Bodega Bay Fire Protection District for flat fee of \$500.00 per week (10hr @ \$50), at 52 weeks \$26,000 annually. This will result in Windsor Fire Protection District collecting a source of income for admin/financial services as well as assisting another fire agency. Any project beyond the scope of Attachment A will be billed and handled separately from this agreement.

Prepared by:



Trish Laugle, Financial Asst.

Recommended by:



Ron Collier, Fire Chief

*Committed to providing superior service while
protecting and improving the safety and welfare of our community.*

A RESOLUTION OF BODEGA BAY FIRE PROTECTION DISTRICT APPROVING AN AGREEMENT WITH WINDSOR FIRE DISTRICT TO PROVIDE FINANCIAL AND ADMINISTRATIVE SUPPORT SERVICES

WHEREAS, the Bodega Bay Fire Protection District is in need of financial and administrative services; and

WHEREAS, the Windsor Fire Protection District has proposed to provide financial and administrative services as set forth in attachment A; and

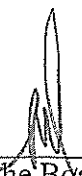
NOW THEREFORE BE IT RESOLVED, that after due consideration the Board of Directors of the Bodega Bay Fire Protection District finds that the proposal is acceptable and directs the President to sign any and all documents necessary to complete the agreement.

IN REGULAR SESSION, the foregoing resolution was introduced by Director Anello who moved its adoption, seconded by Director Doolittle and passed by the Board of Directors of the Bodega Bay Fire Protection District this 11th day of May, 2010 on regular roll call vote of the members of said Board:

President Beck	<u>aye</u>	
Director Anello	<u>aye</u>	Director Doolittle <u>aye</u>
Director Briare	<u>aye</u>	Director McElhiney <u>aye</u>

WHEREUPON, the President of the board declared the foregoing resolution adopted; and **SO ORDERED.**

ATTEST:

Signature 
Clerk of the Board

Signature Cathy Beck
President of the Board

AGREEMENT BETWEEN
BODEGA BAY FIRE PROTECTION DISTRICT AND WINDSOR FIRE
PROTECTION DISTRICT
FOR WINDSOR FIRE DISTRICT TO PROVIDE FINANCIAL AND
ADMINISTRATIVE SUPPORT SERVICES FOR BODEGA BAY FIRE DISTRICT

Windsor Fire Protection District shall provide financial and administrative support services to Bodega Bay Fire Protection District for a flat fee of \$500 per week, based on an average of 10 hours/week at \$50/hr for the following:

- 1) Payroll processing
- 2) Accounts Payables including warrant run, check processing and reporting
- 3) CalCard services including account maintenance, issuing and cancelling enrollment and payment verification
- 4) Employee benefit services including insurance enrollment, billing and account maintenance
- 5) Pension plan maintenance and processing including, payroll reporting, payment processing and ongoing personnel support

Windsor Fire Protection District will provide additional financial and administrative services to the Bodega Bay Fire Protection District at a rate of \$50 per hour for additional services and projects outside of the scope listed above. These additional services and projects would be negotiated in advance of commencing on said project.

Bodega Bay Fire Protection District shall pay monthly for services performed.

This agreement would be reevaluated in 6 months from approval of this agreement by both the Bodega Bay and Windsor Fire Protection Districts and annually thereafter.

Bodega Bay Fire Protection District agrees to indemnify and hold the Windsor Fire Protection District harmless from and against any and all damages, liabilities, suits, proceedings, claims or demands that arise out of or in connection with the Windsor Fire Protection District services under this agreement.

Bodega Bay Fire Protection District

Cathy Beck
Board President

5/11/10
Date

Windsor Fire Protection District

Pat McDonald
Board President

5/18/10
Date



WINDSOR FIRE PROTECTION DISTRICT

8200 Old Redwood Highway • PO Box 530 • Windsor, CA 95492-0530

www.windsorfire.net

707-838-1170
707-838-1173 (Fax)

Resolution 351
May 18, 2010

Ron Collier
Fire Chief
rcollier@windsorfpd.com

Matt Gustafson
BC/Fire Marshal
mgustafson@windsorfpd.com

Board of Directors
Adam Brolan
John Doherty
Pat Mc Dowell
John D. Nelson
Vic Pozzi
wfpdboard@windsorfpd.com

A RESOLUTION OF WINDSOR FIRE PROTECTION DISTRICT OF SONOMA COUNTY, CALIFORNIA, APPROVING AN AGREEMENT WITH BODEGA BAY FIRE DISTRICT FOR THE PROVISION OF FINANCIAL AND ADMINISTRATIVE SUPPORT SERVICES TO THE BODEGA FIRE PROTECTION DISTRICT

WHEREAS, the Bodega Bay Fire Protection District is in need of financial and administrative support services; and

WHEREAS, the Windsor Fire Protection District has proposed to provide financial and administrative services as set forth in Attachment A; and

WHEREAS, the Windsor Fire Protection District Board of Directors reviewed the agreement at its May 18, 2010 regular meeting;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Windsor Fire Protection District finds the proposal is acceptable and directs the Board President to sign any and all documents necessary to complete the agreement.

The above and foregoing resolution was introduced by Director Doherty who moved its adoption, seconded by Director Nelson and adopted on a roll call vote.

Director Brolan Absent, Director Doherty Aye, Director Nelson Aye
Director Pozzi Aye President McDowell Aye

AYES 4 NOES 0 ABSENT/NOT VOTING 1

WHEREUPON, the President of the board declared the foregoing resolution adopted; and **SO ORDERED**.

Attested:

Ron Collier
Ron Collier, Clerk of the Board

Pat McDowell
Pat McDowell, Board President

Approved as to Form:

William J. Arnone, Jr.
William J. Arnone, Jr., District Counsel

Date: 5/18/2010

Sprinklers and Smoke Detectors Save Lives



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief
DATE: 11-5-10
SUBJECT: Sonoma County Fire
Cc: File

A handwritten signature in black ink, appearing to read "Sean Grinnell", is written over the "FROM:" line of the memorandum.

Sonoma County Fire and Emergency Services Chief Mark Aston was here last month and is unable to attend this month.


Since our last meeting I believe things have changed from the study standpoint. I do not think Russian River and Monte Rio will be part of a study.

I did discuss some ideas with Chief Aston and some of what we are trying to do here. I think he is interested in helping anyway he can. I went as far to ask him what he would charge for administrative services for BBFPD. I did this from the standpoint of reducing our costs while giving him the ability to use other revenue sources (like TOT) to pay for it with no net cost to us.

In any event, I believe the original premise for this item is no longer valid.



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief 
DATE: 11-5-10
SUBJECT: Strategic Planning Meeting
Cc: File

Director Doolittle and I would like to propose these dates and times for another strategic planning meeting...

They are: November 17, 2010

And

November 19, 2010, from 7-9pm.

These dates are dependent upon everyone being at a point to discuss the activities the accomplishments of each group.