



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief
DATE: 8-4-10
SUBJECT: July Financial Report
Cc: File

For the month of July total expense was \$132,485.22 or 8% of Budget. Revenue was a little light coming in at \$2,813.23. Ambulance billing was not deposited by the county on August 2, 2010 in the amount of \$11,476...It will show up in September.

FAMIS and EZ reports are attached.

Bodega Bay Fire Protection District Invoice List

8/5/2010

Vendor	Vendor No	Invoice No	Sub/Obj	Amount	Dup	Sec Doc No	Dat
AERIS, Inc	455216	10450521	6261	\$47.30			07/07/10
AT&T	453931	6/17/2010	6040	\$259.50			07/07/10
AT&T Long Distance	453249	6/22/10	6040	\$52.92			07/07/10
AT&T Mobility	453166	6/23/10	6048	\$140.49			07/07/10
AT&T Mobility	453166	8711166708	6048	\$206.55			07/23/10
B.R.M.S.	455224	July 2010	5930	\$12,874.40			07/07/10
B.R.M.S.	455224	7/10	5932	\$1,151.12			07/07/10
B.R.M.S.	455224	7/10	5910	\$105.24			07/07/10
B.R.M.S.	455224	8/10	5910	\$99.21			07/23/10
B.R.M.S.	455224	8/10	5930	\$12,874.40			07/23/10
B.R.M.S.	455224	8/10	5932	\$1,157.15			07/23/10
Bayshore International	455191	6/30/10	6140	\$946.30			07/23/10
CAL Pers 457 Plan	453009	7/15/10	5910	\$610.00			07/07/10
CAL Pers 457 Plan	453009	7/31/10	5910	\$610.00			07/23/10
Chevron and Texaco Card Services	453634	6/30/10	7201	\$58.56			07/23/10
Comcast	453174	6/21/10	6581	\$99.95			07/07/10
Comcast	453174	6/19/10	7320	\$81.17			07/07/10
David Bynum	455197	6/27/10	7120	\$125.00			07/07/10
Department of Justice	453610	800463	6500	\$32.00			07/23/10
FAIRA	453623	2010-361	6100	\$14,223.00			07/23/10
FASIS	453611	7/25/10	5910	\$941.60			07/23/10
FASIS	453611	2010-11	5940	\$14,837.00			07/23/10
Jason (Kelby) Downing	454008	6/25/10	6654	\$70.00			07/07/10
Josh Perucchi	453194	5144	6022	\$239.80			07/23/10
Larsenginers'	455109	17366	6140	\$104.18			07/23/10
Life-Assist, Inc.	453486	539040	6261	\$290.45			07/23/10
Merrill, Arnove & Jones, LLP	453769	610100	6610	\$882.00			07/23/10
Michael Elson	453365	6/25/10	6500	\$874.00			07/07/10
Myers Stevens & Toohy & Co., Inc.	455131	886911	5931	\$150.00			07/23/10
NFPA	453691	4924666x	6280	\$150.00			07/23/10
No. So. Co. Air Pollution Control	455164	05-10	6589	\$176.00			07/23/10
Paul Schoch	453020	7/3/10	7051	\$181.24			07/07/10
PG&E	453200	7/15/10	7320	\$213.20			07/23/10
Physio-Control, Inc.	453758	111004501	6261	\$239.81			07/23/10

Bodega Bay Fire Protection District Invoice List

8/5/2010

Vendor	Vendor No	Invoice No	Sub/Obj	Amount	Dup	Sec Doc No	Da
Press Democrat	455139	20167181	6415	\$237.63			07/23/
Ray Hill	453164	6/20/10	6654	\$165.00			07/07/
Ray Hill	453164	6/20/10	6400	\$73.01			07/07/
Redwood Empire Disposal So Co Inc	453652	789169	7330	\$396.08			07/07/
Richard Tucker	453021	7/17/10	7051	\$1,064.00			07/23/
Russian River/Bodega Bay FF Local	453008	7/31/10	5910	\$360.00			07/23/
SAMBA Holdings, Inc.	453188	6/30/10	6500	\$18.00			07/23/
Santa Rosa Auto Parts	453626	3530	6140	\$291.03			07/07/
Sonoma County Auditor-Controller	453737	2010-11	6587	\$2,355.00			07/07/
Tim and Diane Kepplin	453019	7/3/10	7051	\$411.00			07/07/
US Bank Corp. Payment Systems	453169	6/22/10	6300	\$438.38			07/07/
veriHealth, Inc.	455245	10-7885	6500	\$600.00			07/07/
Wittman Enterprises, LLC	453831	100604	6666	\$770.00			07/07/
Xerox Corporation	453168	48832049	6820	\$640.59			07/23/
				\$72,923.26			

Financial Status Balances

Index Code 726018 -- BODEGA BAY FIRE DIST

As of 7/31/2010 (8%)

Sub-Object	Budget	MTD Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Remaining Balance	Pct. Exp.
Revenues						
1000 -- PROPERTY TAXES - CY SECURED	231,000.00	0.00	0.00	0.00	231,000.00	0.0
1001 -- CY DIRECT CHARGES	986,105.00	0.00	0.00	0.00	986,105.00	0.0
1007 -- CY DIRECT CHARGES-JULY	2,200.00	0.00	0.00	0.00	2,200.00	0.0
1011 -- SB2557 PROP TAX ADMIN	-4,028.00	0.00	0.00	0.00	-4,028.00	0.0
1020 -- PROPERTY TAXES - CY SUPP	2,650.00	0.00	0.00	0.00	2,650.00	0.0
1040 -- PROPERTY TAXES - CY UNSECURED	8,809.00	0.00	0.00	0.00	8,809.00	0.0
1042 -- COST REIM-COLL DEL CY UNS	300.00	0.00	0.00	0.00	300.00	0.0
1044 -- PROPERTY TAX - CY UNSECURED - JULY	10.00	0.00	0.00	0.00	10.00	0.0
1060 -- PROPERTY TAXES - PY SECURED	-300.00	0.00	0.00	0.00	-300.00	0.0
1061 -- PY DIRECT CHARGES	7,500.00	0.00	0.00	0.00	7,500.00	0.0
1700 -- INTEREST ON POOLED CASH	6,000.00	0.00	0.00	0.00	6,000.00	0.0
1701 -- INTEREST EARNED	150.00	0.00	0.00	0.00	150.00	0.0
2440 -- ST - HOPTR	2,280.00	0.00	0.00	0.00	2,280.00	0.0
3373 -- DRUNKEN DRIVER FEES	0.00	272.44	272.44	0.00	-272.44	--
3662 -- DATA PROCESSING SERVICES	45.00	0.00	0.00	0.00	45.00	0.0
3670 -- AMBULANCE BILLINGS	230,000.00	1,920.79	1,920.79	0.00	228,079.21	0.8
4102 -- DONATIONS/REIMBURSEMENTS	1,500.00	200.00	200.00	0.00	1,300.00	13.3
4114 -- ABATEMENT	500.00	0.00	0.00	0.00	500.00	0.0
4128 -- REIMBURSEMENTS	10,000.00	420.00	420.00	0.00	9,580.00	4.2
Total Revenues	1,484,721.00	2,813.23	2,813.23	0.00	1,481,907.77	0.2
Expenditures						
5909 -- SALARY CLOSE-OUT	15,000.00	0.00	0.00	0.00	15,000.00	0.0
5910 -- PERM POSITIONS-LOC BDS	605,285.00	59,926.05	59,926.05	0.00	545,358.95	9.9
5911 -- EXTRA HELP-LOC BDS	20,000.00	2,000.00	2,000.00	0.00	18,000.00	10.0
5912 -- OVERTIME-LOC BDS	95,000.00	0.00	0.00	0.00	95,000.00	0.0
5913 -- BOARDS/COMMISSIONS-LOC BDS	6,000.00	0.00	0.00	0.00	6,000.00	0.0
5914 -- PREMIUM PAY-LOC BDS	17,394.00	0.00	0.00	0.00	17,394.00	0.0
5923 -- PERS-LOC BDS	220,000.00	0.00	0.00	0.00	220,000.00	0.0

Selection Criteria: Index Code = 726018 Filtered By: None

Financial Status Balances

Index Code 726018 -- BODEGA BAY FIRE DIST

As of 7/31/2010 (8%)

Sub-Object	Budget	MTD Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Remaining Balance	Pct. Exp.
5924 -- MEDICARE-LOC BDS	15,000.00	0.00	0.00	0.00	15,000.00	0.0
5930 -- HEALTH INS-LOC BDS	145,000.00	25,748.80	25,748.80	0.00	119,251.20	17.8
5931 -- DISABILITY INS-LOC BDS	1,500.00	150.00	150.00	0.00	1,350.00	10.0
5932 -- DENTAL INS-LOC BDS	15,750.00	2,308.27	2,308.27	0.00	13,441.73	14.7
5935 -- UNEMPLOYMENT INS-LOC BDS	500.00	0.00	0.00	0.00	500.00	0.0
5940 -- WORKERS' COMP-LOC BDS	68,000.00	14,837.00	14,837.00	0.00	53,163.00	21.8
6021 -- UNIFORM EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0.0
6022 -- SAFETY CLOTHING	5,000.00	239.80	239.80	0.00	4,760.20	4.8
6040 -- COMMUNICATIONS	4,000.00	312.42	312.42	0.00	3,687.58	7.8
6048 -- CELL PHONE SERVICES	2,500.00	347.04	347.04	0.00	2,152.96	13.9
6060 -- FOOD	1,500.00	111.05	111.05	0.00	1,388.95	7.4
6080 -- HOUSEHOLD EXPENSE	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6100 -- INSURANCE	14,175.00	14,223.00	14,223.00	0.00	-48.00	100.3
6140 -- MAINTENANCE-EQUIPMENT	17,000.00	1,392.85	1,392.85	0.00	15,607.15	8.2
6149 -- MAINTENANCE-RADIO	1,500.00	0.00	0.00	0.00	1,500.00	0.0
6150 -- MAINT-FIRE HYDRANTS	300.00	0.00	0.00	0.00	300.00	0.0
6180 -- MAINT-BLDGS/IMP	10,000.00	0.00	0.00	0.00	10,000.00	0.0
6261 -- MEDICAL SUPPLIES	12,000.00	577.56	577.56	0.00	11,422.44	4.8
6280 -- MEMBERSHIPS	2,000.00	150.00	150.00	0.00	1,850.00	7.5
6300 -- MISCELLANEOUS EXPENSE	3,000.00	45.74	45.74	0.00	2,954.26	1.5
6400 -- OFFICE EXPENSE	5,500.00	73.01	73.01	0.00	5,426.99	1.3
6410 -- POSTAGE	2,200.00	48.90	48.90	0.00	2,151.10	2.2
6415 -- BOOKS/PERIODICALS	750.00	237.63	237.63	0.00	512.37	31.7
6457 -- COMPUTER CHARGES	8,000.00	0.00	0.00	0.00	8,000.00	0.0
6500 -- PROFESSIONAL/SPECIAL SERVICES	30,500.00	1,524.00	1,524.00	0.00	28,976.00	5.0
6507 -- WEED ABATEMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
6514 -- LABORATORY SERVICES	250.00	0.00	0.00	0.00	250.00	0.0
6521 -- COUNTY SERVICES	17,500.00	0.00	0.00	0.00	17,500.00	0.0
6526 -- DISPATCH SERVICES	15,700.00	3,590.00	3,590.00	0.00	12,110.00	22.9

Selection Criteria: Index Code = 726018 Filtered By: None

Financial Status Balances

Index Code 726018 -- BODEGA BAY FIRE DIST

As of 7/31/2010 (8%)

Sub-Object	Budget	MTD Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Remaining Balance	Pct. Exp.
6570 -- CONSULTANT SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	0.0
6581 -- CONNECTIVITY	1,000.00	119.90	119.90	0.00	880.10	12.0
6587 -- LAFCO CHARGES	3,000.00	2,355.00	2,355.00	0.00	645.00	78.5
6589 -- PERMITS	1,100.00	176.00	176.00	0.00	924.00	16.0
6593 -- INSPECTION	250.00	0.00	0.00	0.00	250.00	0.0
6610 -- LEGAL SERVICES	20,000.00	882.00	882.00	0.00	19,118.00	4.4
6630 -- AUDIT/ACCOUNTING SERVICES	10,000.00	0.00	0.00	0.00	10,000.00	0.0
6654 -- MEDICAL EXAMS	6,000.00	235.00	235.00	0.00	5,765.00	3.9
6666 -- AMBULANCE CHGS	6,200.00	355.19	355.19	0.00	5,844.81	5.7
6695 -- IMMUNIZATIONS	250.00	0.00	0.00	0.00	250.00	0.0
6800 -- PUBLIC/LEGAL NOTICES	1,200.00	0.00	0.00	0.00	1,200.00	0.0
6820 -- RENTS/LEASES-EQUIPMENT	7,400.00	640.59	640.59	0.00	6,759.41	8.7
6880 -- SMALL TOOLS/INSTRUMENTS	1,500.00	0.00	0.00	0.00	1,500.00	0.0
6881 -- SAFETY EQUIPMENT	1,000.00	96.40	96.40	0.00	903.60	9.6
6883 -- FIRE EQUIPMENT	4,000.00	0.00	0.00	0.00	4,000.00	0.0
7000 -- SPECIAL DEPARTMENTAL EXP	2,000.00	0.00	0.00	0.00	2,000.00	0.0
7005 -- ELECTION EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0.0
7022 -- PUBLIC RELATIONS EXP	200.00	0.00	0.00	0.00	200.00	0.0
7051 -- REFUNDS	7,000.00	1,656.24	1,656.24	0.00	5,343.76	23.7
7053 -- LICENSE FEES	1,250.00	0.00	0.00	0.00	1,250.00	0.0
7109 -- HOUSING ALLOWANCE	14,436.00	0.00	0.00	0.00	14,436.00	0.0
7120 -- TRAINING-IN-SERVICE	9,000.00	125.00	125.00	0.00	8,875.00	1.4
7121 -- TRAINING-SAFETY/HEALTH	1,400.00	0.00	0.00	0.00	1,400.00	0.0
7123 -- TRAINING-MANAGEMENT	3,000.00	0.00	0.00	0.00	3,000.00	0.0
7190 -- BOOKS/MATERIALS	1,000.00	0.00	0.00	0.00	1,000.00	0.0
7201 -- GAS/OIL	18,000.00	123.56	123.56	0.00	17,876.44	0.7
7300 -- TRANSPORTATION/TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00	0.0
7320 -- UTILITIES	8,000.00	294.37	294.37	0.00	7,705.63	3.7
7330 -- SANITATION	4,200.00	396.08	396.08	0.00	3,803.92	9.4

Selection Criteria: Index Code = 726018 Filtered By: None

Financial Status Balances

Index Code 726018 -- BODEGA BAY FIRE DIST

As of 7/31/2010 (8%)

Sub-Object	Budget	MTD Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Remaining Balance	Pct. Exp.
7390 -- WATER/SEWER	1,200.00	0.00	0.00	0.00	1,200.00	0.0
7910 -- L.T. DEBT-PRINCIPAL	176,317.00	0.00	0.00	0.00	176,317.00	0.0
7970 -- TAXES/ASSESSMENTS	600.00	0.00	0.00	0.00	600.00	0.0
8510 -- BUILDINGS/IMPROVEMENTS	1,000.00	0.00	0.00	0.00	1,000.00	0.0
8560 -- EQUIPMENT	2,500.00	0.00	0.00	0.00	2,500.00	0.0
8573 -- MOBILE EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.0
Total Expenditures	1,702,307.00	135,298.45	135,298.45	0.00	1,567,008.55	7.9
Total Revenues Less Expenditures	-217,586.00	-132,485.22	-132,485.22	0.00	-85,100.78	4.3
Total BODEGA BAY FIRE DIST	-217,586.00	-132,485.22	-132,485.22	0.00	-85,100.78	4.3
Grand Total	-217,586.00	-132,485.22	-132,485.22	0.00	-85,100.78	4.3

Selection Criteria: Index Code = 726018 Filtered By: None

 FAMRS017 COUNTY OF SONOMA - FAMIS TRIAL BALANCE BY PROJECT RUN DATE: 07/31/2010
 FAMIS UPDATE NO : 2984 FISCAL PERIOD : 01 2011 JULY 2010 RUN TIME: 3:51 AM
 ***** PAGE NUM: 5

FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

G/L	ACCOUNT TITLE	BEGINNING BALANCE	YEAR TO DATE		ENDING BALANCE
			DEBITS	CREDITS	
101	EQUITY IN POOLED CASH	571,669.11	3,620.68	136,105.90	439,183.89
201	VOUCHERS PAYABLE	.00	72,923.26	72,923.26	.00
320	UNRESERVED/UNDESIGNATED FUND BALANCE	-571,669.11	.00	.00	-571,669.11
400	BUDGETARY FUND BALANCE	.00	1,702,307.00	1,484,721.00	217,586.00
401	ESTIMATED REVENUE	.00	1,484,721.00	.00	1,484,721.00
411	REVENUE	.00	.00	2,813.23	-2,813.23
420	APPROPRIATIONS	.00	.00	1,702,307.00	-1,702,307.00
431	EXPENDITURES	.00	136,105.90	807.45	135,298.45
	TOTAL PROJECT 000	.00	3,399,677.84	3,399,677.84	.00

 FAMRS017 COUNTY OF SONOMA - FAMIS RUN DATE: 07/31/2010
 TRIAL BALANCE BY PROJECT RUN TIME: 3:51 AM
 FAMIS UPDATE NO : 2984 FISCAL PERIOD : 01 2011 JULY 2010 PAGE NUM: 6

FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 200 BODEGA BAY-EQUIP SINKING FUND

G/L	ACCOUNT TITLE	BEGINNING BALANCE	----- YEAR TO DATE -----		ENDING BALANCE
			DEBITS	CREDITS	
101	EQUITY IN POOLED CASH	5,875.84	.00	.00	5,875.84
320	UNRESERVED/UNDESIGNATED FUND BALANCE	-5,875.84	.00	.00	-5,875.84
400	BUDGETARY FUND BALANCE	.00	100.00	100.00	.00
401	ESTIMATED REVENUE	.00	100.00	.00	100.00
420	APPROPRIATIONS	.00	.00	100.00	-100.00
	TOTAL PROJECT 200	.00	200.00	200.00	.00

 FAMRS017 COUNTY OF SONOMA - FAMIS RUN DATE: 07/31/2010
 TRIAL BALANCE BY PROJECT RUN TIME: 3:51 AM
 FAMIS UPDATE NO : 2984 FISCAL PERIOD : 01 2011 JULY 2010 PAGE NUM: 7

FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 300 BODEGA BAY-NEW FIRE STATION

G/L	ACCOUNT TITLE	BEGINNING BALANCE	DEBITS	YEAR TO DATE CREDITS	ENDING BALANCE
	TOTAL PROJECT	300	.00	.00	.00
	TOTAL SUBFUND	022	3,399,877.84	3,399,877.84	.00

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 01 BODEGA BAY FIRE DIST
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT		CURR MONTH EXPENDITURE	CURR YEAR BUDGET	CURR YEAR EXPENDITURE	CURR YEAR ENCUMBRANCE	CURR YEAR EXP + ENC	CURR YEAR BALANCE	% EXP+ENC TO BUDGET
5909	SALARY CLOSE-OUT		15,000.00				15,000.00	
5910	PERM POSITIONS-LOC BDS	59,926.05	605,285.00	59,926.05		59,926.05	545,358.95	10.00
5911	EXTRA HELP-LOC BDS	2,000.00	20,000.00	2,000.00		2,000.00	18,000.00	10.00
5912	OVERTIME-LOC BDS		95,000.00				95,000.00	
5913	BOARDS/COMMISSIONS-LOC B		6,000.00				6,000.00	
5914	PREMIUM PAY-LOC BDS		17,394.00				17,394.00	
5923	PERS-LOC BDS		220,000.00				220,000.00	
5924	MEDICARE-LOC BDS		15,000.00				15,000.00	
5930	HEALTH INS-LOC BDS	25,748.80	145,000.00	25,748.80		25,748.80	119,251.20	18.00
5931	DISABILITY INS-LOC BDS	150.00	1,500.00	150.00		150.00	1,350.00	10.00
5932	DENTAL INS-LOC BDS	2,308.27	15,750.00	2,308.27		2,308.27	13,441.73	15.00
5935	UNEMPLOYMENT INS-LOC BDS		500.00				500.00	
5940	WORKERS' COMP-LOC BDS	14,837.00	68,000.00	14,837.00		14,837.00	53,163.00	22.00
CHARACTER 50	SALARIES/EMPLOYEE BE	104,970.12	1,224,429.00	104,970.12		104,970.12	1,119,458.88	9.00
6021	UNIFORM EXPENSE		3,000.00				3,000.00	
6022	SAFETY CLOTHING	239.80	5,000.00	239.80		239.80	4,760.20	5.00
6040	COMMUNICATIONS	312.42	4,000.00	312.42		312.42	3,687.58	8.00
6048	CELL PHONE SERVICES	347.04	2,500.00	347.04		347.04	2,152.96	14.00
6060	FOOD	111.05	1,500.00	111.05		111.05	1,388.95	7.00
6080	HOUSEHOLD EXPENSE		2,500.00				2,500.00	
6100	INSURANCE	14,223.00	14,175.00	14,223.00		14,223.00	-48.00	100.00
6140	MAINTENANCE-EQUIPMENT	1,392.85	17,000.00	1,392.85		1,392.85	15,607.15	8.00
6149	MAINTENANCE-RADIO		1,500.00				1,500.00	
6150	MAINT-FIRE HYDRANTS		300.00				300.00	
6180	MAINT-BLDGS/IMP		10,000.00				10,000.00	
6261	MEDICAL SUPPLIES	577.56	12,000.00	577.56		577.56	11,422.44	5.00
6280	MEMBERSHIPS	150.00	2,000.00	150.00		150.00	1,850.00	8.00
6300	MISCELLANEOUS EXPENSE	45.74	3,000.00	45.74		45.74	2,954.26	2.00
6400	OFFICE EXPENSE	73.01	5,500.00	73.01		73.01	5,426.99	1.00
6410	POSTAGE	48.90	2,200.00	48.90		48.90	2,151.10	2.00
6415	BOOKS/PERIODICALS	237.63	750.00	237.63		237.63	512.37	32.00
6457	COMPUTER CHARGES		8,000.00				8,000.00	
6500	PROFESSIONAL/SPECIAL SER	1,524.00	30,500.00	1,524.00		1,524.00	28,976.00	5.00

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 01 BODEGA BAY FIRE DIST
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT	CURR MONTH EXPENDITURE	CURR YEAR BUDGET	CURR YEAR EXPENDITURE	CURR YEAR ENCUMBRANCE	CURR YEAR EXP + ENC	CURR YEAR BALANCE	% EXP+ENC TO BUDGET
6507	WEED ABATEMENT	1,000.00				1,000.00	
6514	LABORATORY SERVICES	250.00				250.00	
6521	COUNTY SERVICES	17,500.00				17,500.00	
6526	DISPATCH SERVICES	3,590.00	15,700.00	3,590.00	3,590.00	12,110.00	23.00
6570	CONSULTANT SERVICES		1,000.00			1,000.00	
6581	CONNECTIVITY	119.90	1,000.00	119.90	119.90	880.10	12.00
6587	LAFCO CHARGES	2,355.00	3,000.00	2,355.00	2,355.00	645.00	79.00
6589	PERMITS	176.00	1,100.00	176.00	176.00	924.00	16.00
6593	INSPECTION		250.00			250.00	
6610	LEGAL SERVICES	882.00	20,000.00	882.00	882.00	19,118.00	4.00
6630	AUDIT/ACCOUNTING SERVICE		10,000.00			10,000.00	
6654	MEDICAL EXAMS	235.00	6,000.00	235.00	235.00	5,765.00	4.00
6666	AMBULANCE CHGS	355.19	6,200.00	355.19	355.19	5,844.81	6.00
6695	IMMUNIZATIONS		250.00			250.00	
6800	PUBLIC/LEGAL NOTICES		1,200.00			1,200.00	
6820	RENTS/LEASES-EQUIPMENT	640.59	7,400.00	640.59	640.59	6,759.41	9.00
6880	SMALL TOOLS/INSTRUMENTS		1,500.00			1,500.00	
6881	SAFETY EQUIPMENT	96.40	1,000.00	96.40	96.40	903.60	10.00
6883	FIRE EQUIPMENT		4,000.00			4,000.00	
7000	SPECIAL DEPARTMENTAL EXP		2,000.00			2,000.00	
7005	ELECTION EXPENSE		1,000.00			1,000.00	
7022	PUBLIC RELATIONS EXP		200.00			200.00	
7051	REFUNDS	1,656.24	7,000.00	1,656.24	1,656.24	5,343.76	24.00
7053	LICENSE FEES		1,250.00			1,250.00	
7109	HOUSING ALLOWANCE		14,436.00			14,436.00	
7120	TRAINING-IN-SERVICE	125.00	9,000.00	125.00	125.00	8,875.00	1.00
7121	TRAINING-SAFETY/HEALTH		1,400.00			1,400.00	
7123	TRAINING-MANAGEMENT		3,000.00			3,000.00	
7190	BOOKS/MATERIALS		1,000.00			1,000.00	
7201	GAS/OIL	123.56	18,000.00	123.56	123.56	17,876.44	1.00
7300	TRANSPORTATION/TRAVEL		1,500.00			1,500.00	
7320	UTILITIES	294.37	8,000.00	294.37	294.37	7,705.63	4.00
7330	SANITATION	396.08	4,200.00	396.08	396.08	3,803.92	9.00
7390	WATER/SEWER		1,200.00			1,200.00	
CHARACTER 60	SERVICES/SUPPLIES	30,328.33	296,961.00	30,328.33	30,328.33	266,632.67	10.00
7910	L.T. DEBT-PRINCIPAL		176,317.00			176,317.00	
7970	TAXES/ASSESSMENTS		600.00			600.00	
CHARACTER 75	OTHER CHARGES		176,917.00			176,917.00	
8510	BUILDINGS/IMPROVEMENTS		1,000.00			1,000.00	

 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 07/31/2010
 NO: 431 Y-T-D EXPENDITURES BY SECTION RUN TIME : 3:50 AM
 DETAIL BY SUB OBJECT
 FAMIS UPDATE NO : 2984 FISCAL PERIOD 01 2011 JULY 2010 PAGE NUMBER : 38

SUBJECT	DESCRIPTION	CURR MONTH EXPENDITURE	CURR YEAR BUDGET	CURR YEAR EXPENDITURE	CURR YEAR ENCUMBRANCE	CURR YEAR EXP + ENC	CURR YEAR BALANCE	% EXP+ENC TO BUDGET
DEPARTMENT	: 70							
DIVISION	: 26							
SECTION	: 01							
FUND	: 70							
SUBFUND	: 022							
PROJECT	: 000							
SUBJECT								
8560	EQUIPMENT		2,500.00				2,500.00	
8573	MOBILE EQUIPMENT		500.00				500.00	
CHARACTER								
85	CAPITAL ASSETS		4,000.00				4,000.00	
PROJECT		135,298.45	1,702,307.00	135,298.45		135,298.45	1,567,008.55	8.00
000	BODEGA BAY FIRE							
SUBFUND		135,298.45	1,702,307.00	135,298.45		135,298.45	1,567,008.55	8.00
022	BODEGA BAY FIRE							
FUND		135,298.45	1,702,307.00	135,298.45		135,298.45	1,567,008.55	8.00
70	GENERAL FUND - DIST							
SECTION		135,298.45	1,702,307.00	135,298.45		135,298.45	1,567,008.55	8.00
01	BODEGA BAY FIRE DIST							

 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 07/31/2010
 NO: 431 Y-T-D EXPENDITURES BY SECTION RUN TIME : 3:50 AM
 DETAIL BY SUB OBJECT
 FAMIS UPDATE NO : 2984 FISCAL PERIOD 01 2011 JULY 2010 PAGE NUMBER : 39

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 20 BOD BAY-EQUIP SINKING FUND
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 200 BODEGA BAY-EQUIP SINKING FUND

SUBJECT	DESCRIPTION	CURR MONTH EXPENDITURE	CURR YEAR BUDGET	CURR YEAR EXPENDITURE	CURR YEAR ENCUMBRANCE	CURR YEAR EXP + ENC	CURR YEAR BALANCE	% EXP+ENC TO BUDGET
6022	SAFETY CLOTHING		100.00				100.00	
CHARACTER 60	SERVICES/SUPPLIES		100.00				100.00	
PROJECT 200	BODEGA BAY-EQUIP SIN		100.00				100.00	
SUBFUND 022	BODEGA BAY FIRE		100.00				100.00	
FUND 70	GENERAL FUND - DIST		100.00				100.00	
SECTION 20	BOD BAY-EQUIP SINKIN		100.00				100.00	
DIVISION 26	BODEGA BAY FIRE DIST	135,298.45	1,702,407.00	135,298.45		135,298.45	1,567,108.55	8.00

 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 07/31/2010
 NO: 411 Y-T-D REVENUES BY SECTION RUN TIME : 3:50 AM
 DETAIL BY SUB OBJECT
 FAMIS UPDATE NO : 2984 FISCAL PERIOD 01 2011 JULY 2010 PAGE NUMBER : 33

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 01 BODEGA BAY FIRE DIST
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT		CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED
1000	PROPERTY TAXES - CY SECURED		231,000.00		-231,000.00	
1001	CY DIRECT CHARGES		986,105.00		-986,105.00	
1007	CY DIRECT CHARGES-JULY		2,200.00		-2,200.00	
1011	SB2557 PROP TAX ADMIN		-4,028.00		4,028.00	
1020	PROPERTY TAXES - CY SUPP		2,650.00		-2,650.00	
1040	PROPERTY TAXES - CY UNSECURED		8,809.00		-8,809.00	
1042	COST REIM-COLL DEL CY UNS		300.00		-300.00	
1044	PROPERTY TAX - CY UNSECURED - JULY		10.00		-10.00	
1060	PROPERTY TAXES - PY SECURED		-300.00		300.00	
1061	PY DIRECT CHARGES		7,500.00		-7,500.00	
CHARACTER 10	TAXES		1,234,246.00		-1,234,246.00	
1700	INTEREST ON POOLED CASH		6,000.00		-6,000.00	
1701	INTEREST EARNED		150.00		-150.00	
CHARACTER 17	USE OF MONEY/PROPERTY		6,150.00		-6,150.00	
2440	ST - HOPTR		2,280.00		-2,280.00	
CHARACTER 20	INTERGOVERNMENTAL REVENUES		2,280.00		-2,280.00	
3373	DRUNKEN DRIVER FEES	272.44		272.44	272.44	
3662	DATA PROCESSING SERVICES		45.00		-45.00	
3670	AMBULANCE BILLINGS	1,920.79	230,000.00	1,920.79	-228,079.21	1.00
CHARACTER 30	CHARGES FOR SERVICES	2,193.23	230,045.00	2,193.23	-227,851.77	1.00
4102	DONATIONS/REIMBURSEMENTS	200.00	1,500.00	200.00	-1,300.00	13.00
4114	ABATEMENT		500.00		-500.00	
4128	REIMBURSEMENTS	420.00	10,000.00	420.00	-9,580.00	4.00

 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 07/31/2010
 NO: 411 Y-T-D REVENUES BY SECTION RUN TIME : 3:50 AM
 DETAIL BY SUB OBJECT
 FAMIS UPDATE NO : 2984 FISCAL PERIOD 01 2011 JULY 2010 PAGE NUMBER : 34

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 01 BODEGA BAY FIRE DIST
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT		CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED
CHARACTER						
40	MISCELLANEOUS REVENUES	620.00	12,000.00	620.00	-11,380.00	5.00
PROJECT						
000	BODEGA BAY FIRE	2,813.23	1,484,721.00	2,813.23	-1,481,907.77	
SUBFUND						
022	BODEGA BAY FIRE	2,813.23	1,484,721.00	2,813.23	-1,481,907.77	
FUND						
70	GENERAL FUND - DIST LOC	2,813.23	1,484,721.00	2,813.23	-1,481,907.77	
SECTION						
01	BODEGA BAY FIRE DIST	2,813.23	1,484,721.00	2,813.23	-1,481,907.77	

 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 07/31/2010
 NO: 411 Y-T-D REVENUES BY SECTION RUN TIME : 3:50 AM
 DETAIL BY SUB OBJECT
 FAMIS UPDATE NO : 2984 FISCAL PERIOD 01 2011 JULY 2010 PAGE NUMBER : 35

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 20 BOD BAY-EQUIP SINKING FUND
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 200 BODEGA BAY-EQUIP SINKING FUND

SUBJECT		CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED
1700	INTEREST ON POOLED CASH		100.00		-100.00	
CHARACTER 17	USE OF MONEY/PROPERTY		100.00		-100.00	
PROJECT 200	BODEGA BAY-EQUIP SINKING FUND		100.00		-100.00	
SUBFUND 022	BODEGA BAY FIRE		100.00		-100.00	
FUND 70	GENERAL FUND - DIST LOC		100.00		-100.00	
SECTION 20	BOD BAY-EQUIP SINKING FUND		100.00		-100.00	
DIVISION 26	BODEGA BAY FIRE DIST	2,813.23	1,484,821.00	2,813.23	-1,482,007.77	



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief
DATE: 8-4-10
SUBJECT: Fiscal Year Budget 9/10
Cc: File

A handwritten signature in black ink, appearing to read "S. Grinnell", is written over the name "Sean Grinnell, Fire Chief" in the "FROM:" line of the memorandum.

Attached you will find the FAMIS report for Fiscal Year 2010/11.

The Budget Committee will need to meet before the final budget and work on our final budget report and our final budget for 10/11...

The basic recap...We started the year with \$758,067.87 in cash (reserve) and ended with \$571,669.11 in cash. \$186,398.76 of reserved was used up. We did not spend all of our money (\$49,333.40) which is good, but the bigger problem was that we did not collect all that we expected (\$98,296.96). This amount coupled with our budgeted deficit created the \$186,398.76 short fall.

 FAMRS017 COUNTY OF SONOMA - FAMIS TRIAL BALANCE BY PROJECT RUN DATE: 07/27/2010
 FAMIS UPDATE NO : 2980 FISCAL PERIOD : 12 2010 JUNE 2010 RUN TIME: 8:13 AM
 ***** PAGE NUM: 5

FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

G/L	ACCOUNT TITLE	BEGINNING BALANCE	----- YEAR TO DATE -----		ENDING BALANCE
			DEBITS	CREDITS	
101	EQUITY IN POOLED CASH	758,067.87	1,721,947.17	1,908,345.93	571,669.11
201	VOUCHERS PAYABLE	-12,542.20	1,585,637.91	1,573,095.71	.00
320	UNRESERVED/UNDESIGNATED FUND BALANCE	-745,525.67	.00	.00	-745,525.67
400	BUDGETARY FUND BALANCE	.00	2,303,190.00	2,178,297.00	124,893.00
401	ESTIMATED REVENUE	.00	1,678,297.00	.00	1,678,297.00
411	REVENUE	.00	43,925.87	1,623,925.91	-1,580,000.04
420	APPROPRIATIONS	.00	.00	2,303,190.00	-2,303,190.00
421	BOARD RESOLUTIONS	.00	500,000.00	.00	500,000.00
431	EXPENDITURES	.00	1,851,877.86	98,021.26	1,753,856.60
	TOTAL PROJECT 000	.00	9,684,875.81	9,684,875.81	.00

 FAMRS017 COUNTY OF SONOMA - FAMIS RUN DATE: 07/27/2010
 TRIAL BALANCE BY PROJECT RUN TIME: 8:13 AM
 FAMIS UPDATE NO : 2980 FISCAL PERIOD : 12 2010 JUNE 2010 PAGE NUM: 6

FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 200 BODEGA BAY-EQUIP SINKING FUND

G/L	ACCOUNT TITLE	BEGINNING BALANCE	----- YEAR TO DATE -----		ENDING BALANCE
			DEBITS	CREDITS	
101	EQUITY IN POOLED CASH	27,311.49	59.51	21,495.16	5,875.84
201	VOUCHERS PAYABLE	.00	21,495.16	21,495.16	.00
320	UNRESERVED/UNDESIGNATED FUND BALANCE	-27,311.49	.00	.00	-27,311.49
400	BUDGETARY FUND BALANCE	.00	349,311.00	322,000.00	27,311.00
401	ESTIMATED REVENUE	.00	300,000.00	.00	300,000.00
403	UNREALIZED REVENUE ADJUSTMENTS	.00	.00	300,000.00	-300,000.00
411	REVENUE	.00	.00	59.51	-59.51
420	APPROPRIATIONS	.00	.00	46,495.00	-46,495.00
421	BOARD RESOLUTIONS	.00	22,000.00	2,816.00	19,184.00
431	EXPENDITURES	.00	21,495.16	.00	21,495.16
	TOTAL PROJECT 200	.00	714,360.83	714,360.83	.00

 FAMRS017 COUNTY OF SONOMA - FAMIS RUN DATE: 07/27/2010
 TRIAL BALANCE BY PROJECT RUN TIME: 8:13 AM
 FAMIS UPDATE NO : 2980 FISCAL PERIOD : 12 2010 JUNE 2010 PAGE NUM: 7

FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 300 BODEGA BAY-NEW FIRE STATION

G/L	ACCOUNT TITLE	BEGINNING BALANCE	----- YEAR TO DATE -----		ENDING BALANCE
			DEBITS	CREDITS	
	TOTAL PROJECT	300	.00	.00	.00
	TOTAL SUBFUND	022	.00	10,399,236.64	10,399,236.64

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 01 BODEGA BAY FIRE DIST
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT		CURR MONTH EXPENDITURE	CURR YEAR BUDGET	CURR YEAR EXPENDITURE	CURR YEAR ENCUMBRANCE	CURR YEAR EXP + ENC	CURR YEAR BALANCE	% EXP+ENC TO BUDGET
5909	SALARY CLOSE-OUT		30,000.00	18,218.23		18,218.23	11,781.77	61.00
5910	PERM POSITIONS-LOC BDS	29,274.17	700,000.00	692,295.33		692,295.33	7,704.67	99.00
5911	EXTRA HELP-LOC BDS	4,000.00	20,000.00	11,185.13		11,185.13	8,814.87	56.00
5912	OVERTIME-LOC BDS	19,027.28	90,000.00	88,142.26		88,142.26	1,857.74	98.00
5913	BOARDS/COMMISSIONS-LOC B	2,100.00	6,000.00	5,500.00		5,500.00	500.00	92.00
5914	PREMIUM PAY-LOC BDS		16,197.00	16,970.88		16,970.88	-773.88	105.00
5915	VACATION PAY-LOC BDS	10,479.00		10,479.00		10,479.00	-10,479.00	
5923	PERS-LOC BDS	33,784.66	220,000.00	225,906.89		225,906.89	-5,906.89	103.00
5924	MEDICARE-LOC BDS	3,184.30	15,000.00	11,837.48		11,837.48	3,162.52	79.00
5930	HEALTH INS-LOC BDS	-2,500.96	145,850.00	149,756.78		149,756.78	-3,906.78	103.00
5931	DISABILITY INS-LOC BDS	150.00	1,500.00	2,160.00		2,160.00	-660.00	144.00
5932	DENTAL INS-LOC BDS		15,000.00	13,709.74		13,709.74	1,290.26	91.00
5935	UNEMPLOYMENT INS-LOC BDS	116.21	1,600.00	942.85		942.85	657.15	59.00
5940	WORKERS' COMP-LOC BDS		60,893.00	66,381.20		66,381.20	-5,488.20	109.00
CHARACTER		99,614.66		1,313,485.77		1,313,485.77		99.00
50	SALARIES/EMPLOYEE BE		1,322,040.00				8,554.23	
6021	UNIFORM EXPENSE	260.89	6,000.00	2,848.08		2,848.08	3,151.92	47.00
6022	SAFETY CLOTHING		5,725.00	283.29		283.29	5,441.71	5.00
6040	COMMUNICATIONS	56.19	3,800.00	3,632.42		3,632.42	167.58	96.00
6042	PAGING SERVICES			18.62		18.62	-18.62	
6048	CELL PHONE SERVICES	191.84	2,200.00	2,428.37		2,428.37	-228.37	110.00
6060	FOOD	131.35	2,500.00	2,457.23		2,457.23	42.77	98.00
6080	HOUSEHOLD EXPENSE	571.02	3,500.00	2,548.48		2,548.48	951.52	73.00
6100	INSURANCE		13,696.00	14,136.00		14,136.00	-440.00	103.00
6140	MAINTENANCE-EQUIPMENT	1,422.79	18,000.00	17,298.75		17,298.75	701.25	96.00
6149	MAINTENANCE-RADIO		4,000.00	853.02		853.02	3,146.98	21.00
6150	MAINT-FIRE HYDRANTS		20.00	107.90		107.90	-87.90	540.00
6180	MAINT-BLDGS/IMP		5,000.00	6,351.93		6,351.93	-1,351.93	127.00
6261	MEDICAL SUPPLIES	1,073.00	16,000.00	13,695.28		13,695.28	2,304.72	86.00
6280	MEMBERSHIPS		3,500.00	1,956.50		1,956.50	1,543.50	56.00
6300	MISCELLANEOUS EXPENSE	47.94	1,500.00	268.23		268.23	1,231.77	18.00
6400	OFFICE EXPENSE	162.59	5,500.00	3,964.71		3,964.71	1,535.29	72.00
6410	POSTAGE	45.39	2,200.00	1,632.79		1,632.79	567.21	74.00
6415	BOOKS/PERIODICALS		750.00	237.63		237.63	512.37	32.00

DEPARTMENT	:	70	SPEC DIST LOC BOARDS							
DIVISION	:	26	BODEGA BAY FIRE DIST							
SECTION	:	01	BODEGA BAY FIRE DIST							
FUND	:	70	GENERAL FUND - DIST LOC							
SUBFUND	:	022	BODEGA BAY FIRE							
PROJECT	:	000	BODEGA BAY FIRE							
SUBJECT				CURR MONTH	CURR YEAR	CURR YEAR	CURR YEAR	CURR YEAR	CURR YEAR	% EXP+ENC
				EXPENDITURE	BUDGET	EXPENDITURE	ENCUMBRANCE	EXP + ENC	BALANCE	TO BUDGET
6457	COMPUTER CHARGES	1,132.36	8,000.00	3,494.42				3,494.42	4,505.58	44.00
6461	SUPPLIES/EXPENSES			33.08				33.08	-33.08	
6500	PROFESSIONAL/SPECIAL SER	1,499.70	2,500.00	9,055.30				9,055.30	-6,555.30	362.00
6507	WEED ABATEMENT		2,500.00	260.00				260.00	2,240.00	10.00
6514	LABORATORY SERVICES		200.00						200.00	
6521	COUNTY SERVICES	14,997.00	17,000.00	14,997.00				14,997.00	2,003.00	88.00
6526	DISPATCH SERVICES		15,000.00	14,360.00				14,360.00	640.00	96.00
6570	CONSULTANT SERVICES			400.00				400.00	-400.00	
6580	CONVENTIONS & MEETINGS	19.95		19.95				19.95	-19.95	
6581	CONNECTIVITY	99.95	850.00	1,262.05				1,262.05	-412.05	148.00
6587	LAFCO CHARGES		2,623.00	2,623.00				2,623.00		100.00
6589	PERMITS		1,000.00	906.00				906.00	94.00	91.00
6593	INSPECTION		150.00						150.00	
6610	LEGAL SERVICES	315.00	20,000.00	17,934.37				17,934.37	2,065.63	90.00
6630	AUDIT/ACCOUNTING SERVICE		9,500.00	9,260.00				9,260.00	240.00	97.00
6654	MEDICAL EXAMS		6,000.00	3,427.76				3,427.76	2,572.24	57.00
6666	AMBULANCE CHGS	882.31	6,200.00	7,856.78				7,856.78	-1,656.78	127.00
6695	IMMUNIZATIONS		250.00	168.00				168.00	82.00	67.00
6800	PUBLIC/LEGAL NOTICES		1,200.00	664.50				664.50	535.50	55.00
6820	RENTS/LEASES-EQUIPMENT	412.27	5,400.00	4,456.24				4,456.24	943.76	83.00
6880	SMALL TOOLS/INSTRUMENTS		1,500.00	124.01				124.01	1,375.99	8.00
6881	SAFETY EQUIPMENT	632.92	1,500.00	6,637.84				6,637.84	-5,137.84	443.00
6883	FIRE EQUIPMENT		1,500.00	629.64				629.64	870.36	42.00
7000	SPECIAL DEPARTMENTAL EXP		750.00						750.00	
7005	ELECTION EXPENSE		150.00	400.17				400.17	-250.17	267.00
7022	PUBLIC RELATIONS EXP		1,000.00	187.68				187.68	812.32	19.00
7051	REFUNDS		7,000.00	2,628.25				2,628.25	4,371.75	38.00
7053	LICENSE FEES		250.00	110.00				110.00	140.00	44.00
7109	HOUSING ALLOWANCE	14,436.00	11,077.20	11,077.20				11,077.20	3,358.80	77.00
7120	TRAINING-IN-SERVICE		8,500.00	3,200.31				3,200.31	5,299.69	38.00
7121	TRAINING-SAFETY/HEALTH		1,200.00	546.00				546.00	654.00	46.00
7123	TRAINING-MANAGEMENT		3,000.00	2,165.76				2,165.76	834.24	72.00
7190	BOOKS/MATERIALS		1,000.00	965.42				965.42	34.58	97.00
7201	GAS/OIL	1,968.32	18,000.00	13,296.05				13,296.05	4,703.95	74.00
7300	TRANSPORTATION/TRAVEL	297.83	10,000.00	4,341.81				4,341.81	5,658.19	43.00
7320	UTILITIES	207.54	8,500.00	6,721.19				6,721.19	1,778.81	79.00
7330	SANITATION	396.08	5,000.00	4,305.08				4,305.08	694.92	86.00
7390	WATER/SEWER	266.74	1,000.00	1,518.80				1,518.80	-518.80	152.00
CHARACTER				27,090.97		224,752.89		224,752.89		81.00
60	SERVICES/SUPPLIES		276,550.00						51,797.11	
7910	L.T. DEBT-PRINCIPAL	28,523.91	204,000.00	197,533.30				197,533.30	6,466.70	97.00
7930	INTEREST-L.T. DEBT	5,056.79		10,839.55				10,839.55	-10,839.55	
7970	TAXES/ASSESSMENTS		600.00	1,404.72				1,404.72	-804.72	234.00

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 20 BOD BAY-EQUIP SINKING FUND
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 200 BODEGA BAY-EQUIP SINKING FUND

SUBJECT	CHARACTER	CURR MONTH EXPENDITURE	CURR YEAR BUDGET	CURR YEAR EXPENDITURE	CURR YEAR ENCUMBRANCE	CURR YEAR EXP + ENC	CURR YEAR BALANCE	% EXP+ENC TO BUDGET
6022 6881	SAFETY CLOTHING SAFETY EQUIPMENT		5,816.00				5,816.00	
60	SERVICES/SUPPLIES		5,816.00				5,816.00	
8510 8560 8573	BUILDINGS/IMPROVEMENTS EQUIPMENT MOBILE EQUIPMENT		21,495.00	21,495.16		21,495.16	21,495.00 -21,495.16	
85	CAPITAL ASSETS		21,495.00	21,495.16		21,495.16	-.16	100.00
200	BODEGA BAY-EQUIP SIN		27,311.00	21,495.16		21,495.16	5,815.84	79.00
022	BODEGA BAY FIRE		27,311.00	21,495.16		21,495.16	5,815.84	79.00
70	GENERAL FUND - DIST		27,311.00	21,495.16		21,495.16	5,815.84	79.00
20	BOD BAY-EQUIP SINKIN		27,311.00	21,495.16		21,495.16	5,815.84	79.00
26	BODEGA BAY FIRE DIST	160,286.33	1,830,501.00	1,775,351.76		1,775,351.76	55,149.24	97.00

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 01 BODEGA BAY FIRE DIST
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT		CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED
1000	PROPERTY TAXES - CY SECURED	16,550.29	220,229.00	241,877.91	21,648.91	110.00
1001	CY DIRECT CHARGES	37,622.15	986,105.00	980,138.54	-5,966.46	99.00
1004	PROPERTY TAX -CY SECURED- JULY		800.00		-800.00	
1007	CY DIRECT CHARGES-JULY		3,500.00		-3,500.00	
1011	SB2557 PROP TAX ADMIN		-3,800.00		-3,800.00	
1013	PROP 1A STATE LOAN				89.54	98.00
1020	PROPERTY TAXES - CY SUPP	1,848.88	2,500.00	1,848.88	-651.12	74.00
1040	PROPERTY TAXES - CY UNSECURED	169.42	7,000.00	8,479.52	1,479.52	121.00
1042	COST REIM-COLL DEL CY UNS	26.56	-180.00	-194.54	-14.54	108.00
1044	PROPERTY TAX - CY UNSECURED - JULY		-180.00		180.00	
1060	PROPERTY TAXES - PY SECURED	-144.26	-300.00	-165.76	134.24	55.00
1061	PY DIRECT CHARGES	7,130.78	15,000.00	26,304.86	11,304.86	175.00
1080	PROPERTY TAXES - PY SUPP	-16.68	-40.00	-16.68	23.32	42.00
1100	PROPERTY TAXES - PY UNSECURED	155.94	150.00	155.94	5.94	104.00
CHARACTER 10	TAXES	63,343.08	1,230,784.00	1,254,718.21	23,934.21	102.00
1700	INTEREST ON POOLED CASH	1,232.58	8,500.00	4,637.51	-3,862.49	55.00
1701	INTEREST EARNED	126.19	350.00	126.19	-223.81	36.00
CHARACTER 17	USE OF MONEY/PROPERTY	1,358.77	8,850.00	4,763.70	-4,086.30	54.00
2440	ST - HOPTR	1,154.76	2,281.00	2,299.09	18.09	101.00
2852	FED - FEMA GRANT		5,000.00		-5,000.00	
CHARACTER 20	INTERGOVERNMENTAL REVENUES	1,154.76	7,281.00	2,299.09	-4,981.91	32.00
3600	OTHER CHARGES FOR SVCS			530.00	530.00	
3670	AMBULANCE BILLINGS	15,103.10	257,282.00	203,291.38	-53,990.62	79.00
3700	COPY/TRANSCRIBE FEES	15.00	100.00	55.00	-45.00	55.00
3742	ADMINISTRATIVE FEES		142,500.00	99,835.60	-42,664.40	70.00
CHARACTER 30	CHARGES FOR SERVICES	15,118.10	399,882.00	303,711.98	-96,170.02	76.00

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 01 BODEGA BAY FIRE DIST
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT		CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED
4040	MISCELLANEOUS REVENUE			370.00	370.00	
4102	DONATIONS/REIMBURSEMENTS	160.60	1,500.00	2,121.03	621.03	141.00
4128	REIMBURSEMENTS	542.83	30,000.00	12,016.03	-17,983.97	40.00
CHARACTER 40	MISCELLANEOUS REVENUES	703.43	31,500.00	14,507.06	-16,992.94	46.00
PROJECT 000	BODEGA BAY FIRE	81,678.14	1,678,297.00	1,580,000.04	-98,296.96	94.00
SUBFUND 022	BODEGA BAY FIRE	81,678.14	1,678,297.00	1,580,000.04	-98,296.96	94.00
FUND 70	GENERAL FUND - DIST LOC	81,678.14	1,678,297.00	1,580,000.04	-98,296.96	94.00
SECTION 01	BODEGA BAY FIRE DIST	81,678.14	1,678,297.00	1,580,000.04	-98,296.96	94.00

 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 07/27/2010
 NO: 411 Y-T-D REVENUES BY SECTION RUN TIME : 8:12 AM
 DETAIL BY SUB OBJECT
 FAMIS UPDATE NO : 2980 FISCAL PERIOD 12 2010 JUNE 2010 PAGE NUMBER : 38

DEPARTMENT : 70 SPEC DIST LOC BOARDS
 DIVISION : 26 BODEGA BAY FIRE DIST
 SECTION : 20 BOD BAY-EQUIP SINKING FUND
 FUND : 70 GENERAL FUND - DIST LOC
 SUBFUND : 022 BODEGA BAY FIRE
 PROJECT : 200 BODEGA BAY-EQUIP SINKING FUND

SUBJECT		CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED
1700	INTEREST ON POOLED CASH	11.61		59.51	59.51	
CHARACTER 17	USE OF MONEY/PROPERTY	11.61		59.51	59.51	
4620	UNCLM-OT-WITHIN A FUND					
CHARACTER 46	OTHER FINANCING SOURCES					
PROJECT 200	BODEGA BAY-EQUIP SINKING FUND	11.61		59.51	59.51	
SUBFUND 022	BODEGA BAY FIRE	11.61		59.51	59.51	
FUND 70	GENERAL FUND - DIST LOC	11.61		59.51	59.51	
SECTION 20	BOD BAY-EQUIP SINKING FUND	11.61		59.51	59.51	
DIVISION 26	BODEGA BAY FIRE DIST	81,689.75	1,678,297.00	1,580,059.55	-98,237.45	80.00



MEMORANDUM

TO: Board of Directors
FROM: Sean Grinnell, Fire Chief
DATE: 8-4-10
SUBJECT: Resolutions 10/11-10 through 10/11-13
Cc: File

10/11-10 is the resolution for the new contract with the Union. All terms have been agreed to. Please keep in mind this version I give to you today might not be the final version, A few of my comments have not received feedback...it is marked draft in red ink.

10/11-11 is the resolution for the final budget. This is the first reading only, I expect changes before September.

10/11-12 is the resolution for the line of credit. This is the first reading only, I expect a few changes based on final budge revisions.

10/11-13 is a resolution to remove unused budget categories. This is the first reading only. We do not use the new fire station account. I would also recommend that we utilize designations of our current primary budget instead of using a separate budget for equipment sinking.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BODEGA BAY FIRE PROTECTION DISTRICT OF SONOMA COUNTY, APPROVING A DOCUMENT DESCRIBING WAGES, HOURS AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT FOR CERTAIN EMPLOYEES

WHEREAS, the Board of Directors of the Bodega Bay Fire Protection District ("District") periodically considers wages, hours and other terms and conditions of employment for employees classified as full time Captain/Emergency Medical Technicians, Firefighter/Paramedics, and Firefighters/Emergency Medical Technicians ("Employees"); and

WHEREAS, the representatives of the District met and conferred with Employees and/or their representatives to discuss certain changes to wages, hours and other terms of employment,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District hereby approves the Document Describing Wages, Hours and Other Terms and Conditions of Employment for its Employees for the period from the date that this Resolution is adopted to June 30, 2011, which is attached hereto as Exhibit "A" and "B" and incorporated herein.

BE IT FURTHER RESOLVED that the Board of Directors of the District directs the Fire Chief to implement and administer the provisions set forth in Exhibit "A" and "B".

The above and foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and adopted on roll call by the following vote:

Director Anello ____, President Beck ____, Director McElhiney ____, Director Briare ____,
Director Doolittle__.

AYES _____ NOES _____ ABSENT/NOT VOTING _____

WHEREUPON, the President declared the foregoing resolution adopted and SO ORDERED.

Attested:

Signature: _____
Clerk of the Board

Signature: _____
President of the Board

Exhibit "A" to Resolution Number 10/11-10

**WAGES, HOURS AND OTHER TERMS AND
CONDITIONS OF EMPLOYMENT**

APPROVED BY THE

BODEGA BAY FIRE PROTECTION DISTRICT

**FOR ITS FULL TIME CAPTAIN/EMERGENCY MEDICAL
TECHNICIANS, FIREFIGHTER/PARAMEDICS, AND
FIREFIGHTER/EMERGENCY MEDICAL TECHNICIANS**

DRAFT

July 1, 2010 to June 30, 2011

**WAGES, HOURS AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT
APPROVED BY THE BODEGA BAY FIRE PROTECTION DISTRICT FOR ITS FULL
TIME CAPTAIN/EMERGENCY MEDICAL TECHNICIANS,
FIREFIGHTER/PARAMEDICS, AND FIREFIGHTER/EMERGENCY MEDICAL
TECHNICIANS**

This document (hereinafter referred to sometimes as “Memorandum”) describing the wages, hours and other terms and conditions of employment approved by, the Bodega Bay Fire Protection District (hereinafter referred to as the “District” or “Employer”) for its full time Captain/Emergency Medical Technicians, Firefighter/Paramedics, and Firefighter/Emergency Medical Technicians (hereinafter referred to as “employees”) following negotiations with Local #3051 of the International Association of Firefighters (hereinafter referred to as the “Union”), shall be effective as of the date of adoption by the District’s Board of Directors.

**I.
GENERAL**

ARTICLE 1. RECOGNITION FOR BARGAINING

For the term hereof, the Employer recognizes the Union as the exclusive bargaining agency for employees covered by this Memorandum. This Memorandum shall apply to employees working in the classifications listed in this Article 1, and to any other classifications which may be established within the following classifications: Full time Captain/Emergency Medical Technicians, Firefighter/Paramedics, Firefighter/Emergency Medical Technicians (“employees”).

ARTICLE 2. SEVERABILITY

The provisions of this Memorandum shall be subordinate to any present or subsequent federal law or state law. Should any part of this Memorandum be rendered or declared illegal or invalid by legislation or decree of a court of competent jurisdiction, this invalidation shall not affect the remaining portions of this Memorandum.

ARTICLE 3. MANAGEMENT AND EMPLOYMENT RIGHTS

3.1. MANAGEMENT RIGHTS

The District, on its own behalf and on behalf of the taxpayers of the District, hereby retains and reserves unto itself, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of California, and the United States, including, but without limiting the generality of the foregoing, the rights:

to exercise executive management and administrative control of the District and properties and facilities, and the duties of the employees during the work shift, to hire all employees and, subject to the provisions of law, to determine their qualifications and the conditions for their continued employment or their dismissal and/or to assign and transfer all such employees, and to exercise the foregoing powers, rights, authority, duties and responsibilities by the District. The adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith

shall be limited only by the specific and express terms of this Memorandum and then only to the extent such specific and express terms hereof are in conformance with the Constitution and laws of the United States. If, in the exercise of any right set forth herein, the exercise of said right impacts upon an area within the scope of representation as defined by the Meyers-Milias-Brown Act, the District and the Union agree to meet and confer, in good faith, regarding the impact of said decision.

3.2. EMPLOYEE RIGHTS

Employees shall have the right to fair and equal treatment in all aspects of employment conditions. Neither management nor its representatives shall exercise their rights and authority in relationship to conditions of employment in a capricious, arbitrary, or unreasonable matter.

3.3. RULES AND REGULATIONS

Members of the Union shall comply with all Fire Department Rules and Regulations, Administrative Procedures and Policies & Procedures. Should any changes occur to these regulations which impact an area within the scope of representation as defined by the Meyers-Milias-Brown Act, the District and the Union agree to meet and confer, in good faith, regarding the impact of said decision. A handbook of the District's Rules and Regulations, and Policies & Procedures shall be given to each employee. This handbook shall form the basis for any disciplinary action against an employee. The handbook shall be updated by the District as any changes are made. It is the responsibility of the employee to be familiar with the content of the handbook.

3.4. DISCIPLINARY ACTION

No suspension, demotion or discharge of an employee shall be conducted without a hearing between the Fire Chief (or his/her designee), the employee's immediate supervisor, the affected employee and a representative of the Union. The decision by the Fire Chief (or his/her designee), based upon this meeting, is subject to review by the Board of Directors of the District.

3.5. GRIEVANCE PROCEDURES

A grievance is any dispute concerning the interpretation of application of this Memorandum, the Rules and Regulations, Administrative Procedures or Policies & Procedures of the District.

STEP 1 - INFORMAL GRIEVANCE PROCEDURE

An employee who has a grievance should first try to settle it through discussion with employee's immediate supervisor without undue delay. If, after this discussion, the employee does not believe the grievance has been satisfactorily resolved, the employee shall have the right to discuss it with their supervisor's superior. Every effort should be made to find an acceptable solution by informal means at the lowest possible level of supervision. If the employee is not in agreement with the decision reached by discussion, the employee shall have the right to file a formal appeal in writing with his/her immediate supervisor within five (5) calendar days after receiving the informal decision of his/her immediate supervisor.

STEP 2 - FORMAL GRIEVANCE PROCEDURE

The employee concerned may, in the presence of a Union representative, submit a grievance in writing to the employee's immediate supervisor. The supervisor shall attempt to adjust the grievance at that time and render a written decision within five (5) working days.

STEP 3

If the grievance is not settled at STEP 2, the grievance shall be submitted by the employee concerned within five (5) working days to the Fire Chief (or his/her designee) who shall render a written decision within ten (10) working days after the receipt of the grievance.

STEP 4

If the grievance is not settled at STEP 3, the grievance shall be submitted by the employee concerned within five (5) working days to the Board of Directors of the District who shall implement action or a hearing within fifteen (15) days and render a written decision within twenty (20) working days after said action or hearing.

STEP 5

If the grievance is not settled at STEP 4, the Union and District agree to enter into neutral non-binding mediation or arbitration proceedings. Said mediator or arbitrator shall be chosen from the State Office of Administrative Hearings. The final decision rests with the Board of Directors of Bodega Bay Fire Protection District. The Board must be unanimous in their vote of a final decision.

3.6. PARTICIPANTS

The District agrees that the grievant shall be allowed to participate in all the steps of the grievance procedure. No employee will be subject to any discipline or adverse action by the District for presenting a grievance.

ARTICLE 4. NEW EMPLOYEES

The District shall furnish the Union with the names, addresses and classification of newly hired full time employees covered by this Memorandum, within seven (7) days following the employee's date of hire. The District shall provide each newly hired employee with a copy of this Memorandum, and will inform the employee of the names of the Union Representative stationed at their work location.

ARTICLE 5. NO DISCRIMINATION

Neither the District nor the Union shall discriminate in any way against any employee or applicant for employment on account of race, color, creed, religion, veteran's status, national origin, sex, age, sexual preference, marital status, political affiliation or Union activity. The District shall not discriminate against any employee or applicant for employment on the basis of physical handicap or disability to the extent prohibited by applicable law.

ARTICLE 6. BLACK LISTING

The District or Union shall not in any way establish, create or become a party to a black listing which may have as a purpose, prevention or interference with the obtaining of employment by a member of the Union with any other employer or company.

ARTICLE 7. HARASSMENT

There shall be no harassment of any employee or job applicant on the basis of sex, race, ethnicity, religion, age, physical handicap or medical condition. All employees share in the responsibility to maintain a work place, which is free of discrimination and abuse.

Harassment is an act of misconduct and grounds for disciplinary action up to and including discharge. All complaints of harassment and related information must be investigated and kept strictly confidential between the reporting party and the investigating party.

ARTICLE 8. REPRESENTATIVES

The District recognizes the right of the Union to select a reasonable number of Union representatives and to allow those representatives a reasonable amount of time off without loss of pay or benefits when formally meeting and conferring for a new contract or regarding other matters within the scope of representation. The District agrees that there will be no discrimination against the authorized representatives because of Union activity. Representatives shall not be recognized by the District until the Union has notified the District in writing of the selection of the Union representatives. Union Representatives will obtain permission from their immediate supervisor before conducting Union business while on duty. Representatives shall not allow their activities as representatives to interfere with or disrupt the performance of work by an employee. Union representatives will be allowed an adequate amount of time to inform new employees at their District orientation of union policies and procedures.

ARTICLE 9. ACCESS OF THE REPRESENTATIVES OF THE UNION

Representatives of the Union (i.e., IAFF and/or an approved legal representative) shall be permitted to visit all properties wherein employees under this Memorandum are employed for the purpose of observing conditions under which such employees are working, provided such visits do not interrupt or interfere with normal operations. Representatives shall be permitted to visit employees at their designated standby locations, as well. Union representatives shall notify the District of their presence where feasible.

ARTICLE 10. UNION BULLETIN BOARDS

The District shall furnish at each work location a reasonably sized bulletin board to post Union bulletins and publications. The space provided will be maintained by the official representative, with the posting or removal of bulletins and publications to be handled only by the same.

ARTICLE 11. EMPLOYEE MAIL BOXES

The Union shall have access to all employee mailboxes for the purpose of communicating business and information.

ARTICLE 12. TRANSFER OF COMPANY, TITLE OR INTEREST OF CLOSURE

The District shall provide the Union with as much advance notice as possible of the cessation of operations or transfer of same to a successor organization. The District/Successor Organization will honor this Memorandum with the Union in its entirety and duration in the event of transfer, consolidation or other of the same.

ARTICLE 13. TERM

This Memorandum shall become effective on the date that it is adopted by the District's Board of Directors and, except where otherwise provided herein, all its provision shall terminate June 30, 2011.

ARTICLE 14. CONDITION OF STATION

The District shall maintain the Fire Station in a safe and comfortable condition at all times.

ARTICLE 15. PERSONNEL FILE ACCESS

Employees or their designated representatives shall have access to their personnel files. Employees must put requests in writing and make an appointment at least 24 hours in advance with the Fire Chief (or his/her designee) to view the file.

ARTICLE 16. RIGHT TO REPRESENTATION BY UNION REPRESENTATIVE

Employees have the right to the presence and representation by the Union representative in all investigation meetings, which will or could lead to discipline.

ARTICLE 17. DISCIPLINARY NOTICE

The District agrees to provide to the Union, copies of all termination/discipline notices as soon as practical after issuance to the employee. The District agrees to remove from each employee's personnel file notices of incidents of unsatisfactory performance if there has been no reoccurrence for one (1) year. The removed notices shall be returned to the employee. The District agrees to provide language on the disciplinary notice form to the effect that the employee's signature is an acknowledgment of receipt.

ARTICLE 18. CIVIL SERVICE SYSTEM

The District and Union agree to use the Civil Service System (Government Code 45000) as a system to establish a personnel system.

**II.
EMPLOYEE BENEFITS**

ARTICLE 19. CONTINUING EDUCATION

19.1. ON DUTY

All regular, full-time employees shall be allowed to attend education programs while on duty, while in the District, including programs, which are presented or sponsored by the District as long as such programs do not interfere with any normal job duties (i.e. response to calls and station duties). This shall be allowed at the discretion of the shift officer.

19.2. OFF DUTY

Education time is awarded annually to all regular, full-time employees at the beginning of the District's fiscal year. Education time is non-accruable and any remaining education time left at the end of the fiscal year is lost.

19.2.1. Education time is granted for a set number of hours per year, and may be used for education courses that are job related, non-district mandated courses. Requests for use of education time shall identify the type of course of class content to be taken.

19.2.2. Education time is awarded as a block of 120 hours on the first day of the fiscal year. Education time is used on an hour-by-hour basis based upon absence from regularly assigned shifts or work schedules. Any unused education time may be used for non- District mandated classes after the approval of the Fire Chief (or his/her designee) but such use will not entitle an employee to travel, books, or tuition reimbursement.

ARTICLE 20. LICENSING AND TAXES

The District shall pay all licensing, taxes and other fees associated with the maintenance of Paramedic, EMT, or any other pre-hospital medical care related re-certification or licensing in compliance with CAC Title 22. Approved classes: CPR, ACLS, PALS/PEPP, EMT-R, LESSER USED SKILLS, CLASSES RELATED TO CONTINUING EDUCATION.

ARTICLE 21. HEALTH INSURANCE

The District shall provide and pay health insurance (via FDAC-EBA) for full time employees, employee's spouses, and employee dependants. Employees will continue to pay an amount equal to that already paid toward premiums established during the MOU which covered fiscal year 2009/10. The District will cover the 2011 premium increase for the duration of this MOU.

ARTICLE 22. DENTAL INSURANCE

The District shall provide and pay 100% of the cost of dental insurance for full time employees, employee's spouses, and employee dependants under a mutually agreed choice of dental insurance and shall maintain this benefit until June 30, 2009.

ARTICLE 23. LONG TERM DISABILITY INSURANCE

The District shall provide each full time employee with long term disability insurance under a District approved plan, not to exceed a cost of \$17.00 per month per full time employee.

ARTICLE 24. RETIREMENT

The District shall provide each employee with California Public Employees Retirement System plan of 2% at 50. The District shall pay the entire nine percent [9%] employee contribution. The District shall pay for and provide each employee with PERS 1959 Survivor Benefits, level 3.

ARTICLE 25. EMPLOYEE ASSISTANCE PROGRAM

The District shall provide an approved employees assistance program. (OHS)

ARTICLE 26. PAST PRACTICE

Documented past practice shall prevail in all matters not covered by this Memorandum, unless mutually agreed to by both parties.

ARTICLE 27. HOLIDAY PAY

27.1. Due to the necessity of maintaining emergency response capability, holiday pay is awarded annually in lieu of premium compensation or other recognition of Holidays. Holiday pay is earned for a set number of hours per year. Holiday pay is 96 hours per year, earned at the rate of (8) hours per month, and accruable from the end of the first month of employment.

27.2. Holiday pay is computed on a December 1st to November 30th fiscal year. Holiday pay is disbursed to the employee on the first payday after December 1st each year separate from the regular payroll check. Holiday pay is reimbursed to an employee at separation for the accrued balance of holiday hours as pay.

ARTICLE 28. SICK LEAVE

28.1. Sick leave may be used for the purposes outlined in the current rules and regulations. Upon the third occurrence, during any six-month period of an employee using sick leave for a regularly scheduled shift, a doctor's excuse may be required, at the discretion of the Chief (or his/her designee), upon the employee's returning to work.

28.2. Sick leave is earned at the rate of six shifts per year (144 hours or .049 of a work year). One-half shift of sick leave is earned each month (12 hours). Upon appointment an employee will be credited with 144 hours of sick leave. Additional sick leave accrual will commence at the end of the thirteenth month. Accrued sick leave can be carried over year to year. Sick leave may be accrued up to a maximum of 3024 hours.

28.3. Fifty percent (50%) of accrued unused sick leave accumulated up to June 8, 2004 shall be reimbursed to the employee as pay upon separation. None of the unused sick leave accrued thereafter will be reimbursed to employees

28.4. Employees may convert unused sick time to retirement service credits based on the PERS conversion formula at time of retirement.

28.5. An employee of the District, upon request to the Chief, may transfer unused sick leave to another employee of the District, in the event of long-term illness or emergency.

ARTICLE 29. VACATIONS

29.1. Employees are allowed two vacation periods per year. Vacation requests will be accepted in the months of January and July. Accrued vacation may be used by the employee for any purpose, and additional use of vacation beyond the allocated two periods may be approved by the Chief (or his/her designee) or Board of Directors upon application by the employee. Conflicting requests for vacation usage within the same classification may be resolved by seniority. Should

any request for vacation be altered or delayed for good reason by the Chief (or his/her designee) or Board of Directors, the affected employee will not be subject to the accumulation limit for the year. Employees whose employment terminates prior to completion of probation will not be reimbursed for, or accrue, any hours of vacation leave.

29.2. Accrued vacation may not be used until the completion of the first full year of service. Exceptions to this policy may be granted by the Chief (or his/her designee), or Board of Directors upon the request of an employee. Vacation may be accrued up to a maximum of two years (example: 21+ years service: maximum vacation accrual would be 24 shifts, (24 hour shift) or 576 hours); at the actual rate that the employee is presently earning.

29.3. Employees may accrue up to a maximum of two years (see section 29.2) of their respective vacation accrual rate hours. Accrual shall cease once this limit is met and shall not resume until such time as the employee's vacation hours are under the threshold limit.

29.4, Vacation buy back will be offered to employees. Employees may sell vacation back to the District to a total of 144 hours (minimum 24 hour blocks) per fiscal year. Vacation to be bought back is that vacation amount which has already been earned and is available to the employee. Vacation that is bought back will be purchased at straight time (incentives included).

29.5. Vacation is earned and accrued in the following manner, based on length of service since initial full time hire date.

1-4 years of service	10 hours per month	5 shifts a year vacation.
5-11 years of service	16 hours per month	8 shifts a year vacation.
12-20 years of service	20 hours per month	10 shifts a year vacation.
21+ years of service	24 hours per month	12 shifts a year vacation.

ARTICLE 30. BEREAVEMENT LEAVE

An employee shall be allowed 3 shifts off with pay in the event of death in the immediate family, which shall include the employees existing spouse, child, step or foster child, mother, father, mother-in-law, father-in-law, brother, sister, grandparents, step parents, foster parents, or any close relative residing in the employee's household. This leave shall not be deducted from sick leave or vacation credit. Reasonable additional time off with pay may be granted by the District when an employee's emotional condition warrants such consideration. The bereavement leave benefit applies for each death incident.

ARTICLE 31. PERSONAL LEAVE WITHOUT PAY

31.1. Employees who have been continuously employed for at least eighteen months may request a personal leave of absence without pay for a period of time requested by the employee, but not to exceed ninety (90) days. Requests for leaves will be considered based on the employee's length of service, performance, reason for the leave and the expected impact on the District operations. Extensions on a personnel leave must be approved by the District and employee.

31.2 An employee who fails to report to work on the day after the leave expires will be considered to have voluntarily quit.

ARTICLE 32. MEDICAL LEAVE

Notwithstanding any provision to the contrary leaves for illness and/or injury shall be automatically granted without pay to any employee without prior approval. The District may require proper doctor's verification to determine if medical leave is justified or if disciplinary action may be necessary. Medical leave without pay shall not exceed 84 calendar days per the Family Medical Leave Act.

ARTICLE 33. JURY LEAVE

33.1. Employees who are required to serve as jurors shall be provided jury leave for the duration of the jury duty. Employees called to jury duty should notify their supervisors as soon as they get their notice to appear.

33.2. Employees serving as jurors shall receive full salary and benefits for the duration of the jury leave provided all money, less travel expenses, received by the employee for the jury duty is remitted to the District.

ARTICLE 34. EMERGENCY LEAVE OF ABSENCE

An employee may receive up to a maximum of 48 hours per calendar year for the purposes of attending to bona fide family emergencies. An emergency is any unforeseen circumstance, or its result, requiring the immediate response of an on-duty employee. Any absence due to an emergency shall only continue for the time reasonably required to adequately respond to the situation. Such leave must be requested of, and can only be granted with pay by, the Fire Chief (or his/her designee) who shall assure that the granting of such leave does not leave the District severely understaffed. All employees may receive up to a maximum of 48 hours per calendar year for purposes of attending to bona fide emergencies. Each incident of emergency leave use exceeding 48 hours shall have the excess hours charged to sick or vacation time. In all cases of emergency leave, the Fire Chief (or his/her designee) shall have the sole discretion as to what is a reasonable period of time. Emergency leave may not be accrued and any hours remaining at the end of the calendar year shall be lost.

ARTICLE 40. LOSS OF SENIORITY

An employee shall lose all seniority rights and employment will cease for any of the following reasons:

1. Resignation of full time position
2. Discharge for just cause.

ARTICLE 41. COMPENSATION

41.1. As of the effective date of this Memorandum, and for the term of this Memorandum, salaries/wages of all full time employees, based upon 2912 annual hours worked, covered in this Memorandum shall be as stated in Attachment (A).

ARTICLE 42. EDUCATIONAL INCENTIVE

42.1. The District shall compensate qualified full time employees who attain State of California Fire Officer Certification with a 1.5% pay incentive added to the base salary.

42.2. Qualified employees who attain the Degree of Associate of Arts or Associate of Science shall be compensated with a 2.5% pay incentive added to the base salary. Qualifying employees will only be awarded compensation for a single AA or AS degree. This incentive is in addition to any other educational incentives.

42.3. Qualified employees who attain the Degree of Bachelor of Arts or Bachelor of Science shall be compensated with a 3.5% pay incentive added to the base salary. Qualifying employees will only be awarded compensation for a single BA or BS degree. This incentive is in addition to any other educational incentives.

ARTICLE 43. OVERTIME

Employees will receive 2.5% increase to base annual salary in lieu of FLSA standards.

Employees annual pay (incentives included) divided by 24 pay periods per year will establish regular paycheck amount. Employees hourly rate will be determined by annual pay rate plus incentives divided by 2912 (scheduled hours worked per year).

Over-time will be paid at one and one half times the hourly rate for every hour worked outside of an employee's regular work schedule.

ARTICLE 44. COMPENSATORY TIME OFF

No compensatory time off will be allowed during the period covered by this Memorandum.

ARTICLE 45. MANDATORY CALL BACK OR HOLD OVER PAY

If an employee is unable to be relieved at the regularly scheduled end of his/her shift or is required by management to work thereafter, he/she shall be compensated by the District at double

time rate, based upon the employee's base rate of pay. A minimum of two (2) hours shall apply to this section, during which personnel at the discretion of the Fire Chief (or his/her designee) shall be required to remain within the District.

ARTICLE 46. UNIFORMS/PERSONAL PROTECTIVE EQUIPMENT

46.1. The District shall provide each employee with a complete set of structural and wildland personal protective clothing including helmets, hood, coats, suspenders, pants, boots, gloves, latex gloves, pocket mask, flashlights, fire shelter with belt and canteen.

46.2. The District shall provide each employee with a complete set of duty uniforms, which shall be replaced on the annual anniversary date of employment, or as needed. The Uniform shall include the following: 3 sets of uniform pants; 2 sets of uniform shirts with required patches (installed); 3 sets of District undershirts; 1 light weight jacket with required patches (installed); 1 pair of black leather safety duty boots with zippers (Cost at Fire Chief Discretion); 1 basket weave belt and 1 set of uniform insignias (including 1 District badge, 1 set of ranking collar brass, 1 name tag). The District shall pay for all alterations of the assigned uniforms for a proper fit.

ARTICLE 47. OUT OF RANK INCENTIVE

The District shall provide an employee with a one (1) day 5% working out of class pay incentive based on that employee's one (1) day straight time pay, for each twenty-four shift during which the employee assumes the position and level of responsibility of Fire Officer in the absence of the Fire Officer.

ARTICLE 48. DISTRIBUTION OF OVER TIME

The Fire Chief (or his/her designee) shall have discretion in selecting personnel to cover any open work shift in accordance with approved Standard Operating Guidelines.

ARTICLE 49. MISCELLANEOUS INCENTIVES

Employees with assigned extra duties (i.e., training, safety, prevention, maintenance,) shall be granted a 2.5 % base rate of pay increase for satisfactory performance of assigned extra duties. The Fire Chief (or his/her designee) shall exercise discretion, based upon desire and qualifications, to determine which employees receive these incentives.

ARTICLE 50. LONGEVITY

Employees will be granted a five percent base rate of pay increase after five consecutive years of full time service, and an additional five percent base rate of pay increase after ten consecutive years of full time service. Effective February 1, 2010, the longevity incentive shall be capped at a cumulative total of ten percent for ten years of service and above.

ARTICLE 51. BONUS PAYMENT. Any Firefighter/EMT promoted to the position of FireCaptain/EMT who has attained or subsequently attains certification as a Paramedic shall be paid an additional ten percent (10%) of their base rate of pay in that position for so long as they remain so certified. This bonus payment shall not be cumulative as to these positions.

Approved by the Bodega Bay Fire Protection District: Resolution 10/11-10 adopted August 10, 2010.

/s/ Lou Castleberry, Local 3051 President

/s/ Cathy Beck, Board President

DRAFT

July 1, 2010
to
June 30, 2011

MOU ATTACHMENT (A)
BASE PAY RATES (ANNUAL)

Level I - First twelve months of employment

Firefighter/EMT:	\$33,959.51
Firefighter/Paramedic:	\$45,280.47
Fire Caption/EMT:	\$49,631.00

Level II – Second twelve months of employment

Firefighter/EMT:	\$37,355.46
Firefighter/Paramedic:	\$49,808.52
Fire Caption/EMT:	\$54,594.10

Level III – Third and subsequent term of employment

Firefighter/EMT:	\$39,596.79
Firefighter/Paramedic:	\$52,797.03
Fire Caption/EMT:	\$57,869.75

DRAFT

Exhibit "B" to Resolution Number 10/11-10

**ADDITIONAL AGREEMENTS TO JULY 1, 2010 – JUNE 30, 2011
MOU**

1. The District shall provide 24 additional hours of holiday pay at straight time in lieu of a raise provide in a separate check on December 15, 2010.
2. The District will agree to commence early negotiations regarding this MOU in April of 2011 as part of its resolution adopting the revised MOU.

DRAFT

Bodega Bay Fire Protection District
Resolution #10/11-11
September 14, 2010

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BODEGA BAY FIRE PROTECTION DISTRICT OF SONOMA COUNTY, APPROVING FINAL BUDGET FOR FISCAL YEAR 10/11, AND ADOPTING THE APPROPRIATIONS LIMIT.

WHEREAS, the Board of Directors of the Bodega Bay Fire Protection District must prepare a Final Budget by October 1st; and,

WHEREAS, the Board approved the preliminary budget on June 8, 2010, a copy of which has been available for public review at the Fire Station since June 8th; and,

WHEREAS, the Board set the Special Tax rate at \$131.10 (collection fee included) per unit, during the regular meeting and public hearing held July 13, 2010; and,

WHEREAS, the Fire Chief and the Budget Committee have meet on several occasions to prepare the Final Budget for Fiscal Year 10/11; and,

WHEREAS, the Board of Directors has opted to use the appropriations limit as determined by the Sonoma County Auditors Office using the California Per Capita Personal Income value of -2.54% and the Local Population Growth factor of 1.74%

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District hereby approves and adopts the Final Budget for Fiscal Year 10/11 as presented tonight; and,

BE IT FURTHER RESOLVED that the Board of Directors sets the Appropriations Limit as presented by the Sonoma County Auditor at \$2,189,625.00

The above and foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and adopted on a roll call by the following vote:

President Beck ____, Director Briare ____, Director Anello ____,
Director McElhiney ____, Director Sage ____.

AYES _____ NOES _____ ABSENT/NOT VOTING _____

WHEREUPON, the President declared the foregoing resolution adopted and SO ORDERED.

Attested:

/s/ _____
Clerk of the Board

/s/ _____
President of the Board

RESOLUTION # 10/11-12
September 14, 2010
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BODEGA BAY FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA

WHEREAS, this District does not have sufficient funds on hand to provide for the operations of the District during the 2010-11 fiscal year, and

WHEREAS, Article XVI, Section 6 of the State Constitution authorizes a temporary transfer of funds in the custody of the County Treasurer upon approval of the Board of Supervisors, and

WHEREAS, the revenues to said District for the current fiscal year, 2010-11 are budgeted at \$1,577,138.00.

NOW, THEREFORE BE IT RESOLVED AND ORDERED:

1. That the Board of Supervisors of the County of Sonoma is hereby requested to authorize a temporary transfer to the Bodega Bay Fire District on an as-needed basis of not to exceed \$100,000.00 during the 2010-2011 fiscal year; said sum will not exceed 85% of the revenues to said District during said fiscal year.
2. For the convenience of the County Treasurer and the County Auditor a schedule of monthly anticipated cash flow is attached hereto.
3. That the County Treasurer of the County of Sonoma be requested to recommend and the County auditor of the County of Sonoma be requested to acknowledge such transfer.
4. That certified copies of this resolution be forwarded by the Clerk of this Board to the Board of Supervisors of the County of Sonoma, the County Auditor and County Treasurer of this County.

THE FOREGOING RESOLUTION WAS INTRODUCED BY Director _____ who moved its adoption, seconded by Director _____, and then adopted on a roll call by the following vote:

Anello _____; Beck _____; McElhiney _____; Briare _____; Doolittle _____.

AYES _____ NOES _____ ABSENT OR NOT VOTING _____

Cathy Beck, Board President

Date

Sean Grinnell, Fire Chief, Clerk of the Board

Date

CLERK'S CERTIFICATE

I, Sean Grinnell, Clerk of the Governing Board of the Bodega Bay Fire District of the County of Sonoma, State of California, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a special/regular meeting of the Governing Board of said District, regularly held at the regular meeting place thereof, on September 14, 2010, of which meeting all the members of said Governing Board had due notice.

I further certify that said resolution has not been amended, modified, nor rescinded since the date of its adoption and the same is now in full force and effect.

ATTEST: This 14th day of September 2010.

Clerk of the Governing Board of the Bodega Bay
Fire District County of Sonoma, State of California

COUNTY TREASURER'S AUTHORIZATION

(Per County of Sonoma Resolution 91-0271)

The attached request for borrowing is in compliance with the requirements of Article XVI, Section 6, of the State Constitution and with Resolution 91-0271 of the County of Sonoma.

Approved By:

Rodney A. Dole
Auditor-Controller/Treasurer-Tax Collector
County of Sonoma

Date: _____

Amount to be collected on Property Tax Bill

Amount requested

Percent of Property Tax Bill Requested

(Not to exceed 85% of outstanding property taxes)

Bodega Bay Fire Protection District
Of the County of Sonoma
State of California

DATE: September 14, 2010

726018 FUND

ANTICIPATED MONTHLY ENDING BALANCES

From 07-01-10 thru 06-30-11

	Cash Income	Cash Expenditures	Cash Balances
Beginning Cash Balance:	\$571,669.00		
July	<u>\$1,920.00</u>	\$135,298.00	\$438,321.00
August	<u>\$20,000.00</u>	\$146,000.00	\$312,321.00
September	<u>\$20,000.00</u>	\$148,000.00	\$184,321.00
October	<u>\$15,000.00</u>	\$146,000.00	\$ 53,321.00
November	<u>\$15,000.00</u>	\$146,000.00	\$ -77,679.00
December	<u>\$688,835.00</u>	\$156,000.00	\$455,156.00
January	<u>\$10,000.00</u>	\$137,502.00	\$327,654.00
February	<u>\$10,000.00</u>	\$137,502.00	\$200,152.00
March	<u>\$12,000.00</u>	\$137,502.00	\$ 74,650.00
April	<u>\$441,986.00</u>	\$137,502.00	\$379,134.00
May	<u>\$25,000.00</u>	\$137,501.00	\$266,632.00
June	<u>\$224,980.00</u>	\$137,500.00	\$376,296.00
Carry Over	*\$ <u>376,296.00</u>		
Capital Outlay (Current Year)		<u>0</u>	
General Reserves		<u>120,633.00</u>	
Approp. For Contingencies		<u>0</u>	
	\$ <u>1,484,721.00</u>	\$ <u>1,702,307.00</u>	\$ <u>376,296.00</u>

NOTE: Copies of the Cash Flow Statement are to be attached to each Resolution.

*Total cash income includes secured and unsecured taxes to be raised in current year budget plus estimated revenues (other than current property taxes).

**Bodega Bay Fire Protection District
Resolution #10/11-13
September 14, 2010**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BODEGA BAY FIRE PROTECTION DISTRICT OF SONOMA COUNTY REQUESTING THAT UNUSED INDEX CODES BE REASSIGNED.

WHEREAS, the Board of Directors of the Bodega Bay Fire Protection District prepares two budgets one general fund and one equipment sinking fund; and,

WHEREAS, the District can make better use of designations within a single budget index code for the purpose of setting aside funds for equipment sinking and the like.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District hereby request that the Bodega Bay Fire Station Fund and Equipment Sinking Fund be eliminated and that any remaining funds be transferred to our General Fund.

The above and foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and adopted on a roll call by the following vote:

President Beck ____, Director Briare ____, Director Anello ____,
Director McElhiney ____, Director Sage ____.

AYES _____ NOES _____ ABSENT/NOT VOTING _____

WHEREUPON, the President declared the foregoing resolution adopted and SO ORDERED.

Attested:

/s/ _____
Clerk of the Board

/s/ _____
President of the Board



***Please Join Supervisor Efren Carrillo
On August 18th, 2010 for a
Community Gathering in Bodega Bay***

Wednesday, August 18th, 2010

5:30 pm to 7:00 pm

Bodega Bay Fire Station

510 South Highway 1

Bodega Bay, CA 94923

Supervisor Efren Carrillo is hosting this meeting to provide an opportunity for the public to receive an update on county issues and raise any issues of concern. The format will be informal and allow for the greatest amount of dialogue. Members of the community are encouraged to attend.

Agenda:

5:30 pm – Meet and Greet period

6:00 pm – Comments by Supervisor Carrillo

6:20 pm – Questions and Answer time from the audience

For more information, please call (707) 565-3760